



**CHRISTCHURCH
NEW ZEALAND**

88th ANNUAL REPORT

To be presented at the Annual Meeting of the
Congregation in the Rata Lounge on
Sunday 10th September 2017
at the conclusion of morning worship.

MISSION STATEMENT

Cashmere Presbyterian Church will make the life and teachings of Jesus Christ known and will share in God's loving purposes of truth, justice, peace and wholeness, for all people and the world.

AIMS

- AIM I**   To engage in dynamic Christian worship.
- AIM II**   To provide effective teaching based on the Bible, using theology relevant to our times.
- AIM III**   To be a caring, welcoming, inclusive and supportive church family.
- AIM IV**   To share the love of God in practical action, outreach, and Christian leadership in the community.
- AIM V**   To have effective parish governing and administrative structures and use of resources.

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AGENDA

(as at 24 August 2017)

Welcome

Constitution

Apologies

Thanksgiving and Remembrance

Minutes of 2016 AGM

Matters arising from Minutes?

Any items of General Business for this meeting?

Receiving of reports

Thanks

Finance: including Accounts, Budget, Auditor

Parish Council Membership:

- 1) That the following people be appointed as Convenors, with membership of Parish Council:
Dr David Troughton, as Convenor of Church and Society
Cecile Pierce, as Convenor of the Fellowship Team
Rosemary Troughton, Convenor of Family Ministries
Elisabeth Cooch, as Convenor of the Pastoral Team
Warren Campbell, as Convenor of the Property Team
Peter Nelson, as Convenor of Strategy
Convenor of Finance Committee to be advised
- 2) Nomination of Congregational Representatives on Parish Council.

General Business

Blessing

**CASHMERE PRESBYTERIAN CHURCH
OFFICE BEARERS 2016-2017**

MINISTER:

Rev Silvia Purdie BA, BTheol

SESSION/PARISH CLERKS:

Anne Shave (ph: 339 7300)

Bruce Leadbetter (ph: 326 7136)

PARISH COUNCIL:

Elisabeth Cooch, Cecile Pierce, Rosemary Troughton,
David Troughton, Warren Campbell, Peter Nelson

TREASURER:

Bruce McAlister

PARISH SECRETARY:

Gail Weaver

FREEWILL OFFERING:

Ian Gray

ORGANISTS:

Tim Emerson, David Troughton, Leith McMurray

SUNDAY MORNING TEA:

Joan Lawson

FLOWER TEAM:

Tric Nelson, Helen Leadbetter, Maree Johnstone, Barbara White

FORUM:

Alan Simson

CARETAKER:

Beverley Berry

FROM THE MINISTER

I cannot believe how much we achieved last year—it was huge! God was very much with us, active and present in so many ways. This has been a good year of getting to know each other. We tried some new things. We built relationships. We became more outward-looking. We grew our fellowship and our mission in the community. (Granted, I probably took on a bit much and I wasn't the only one who was a tired by the end of the year.)



Together we accomplished:

- ✓ We completed significant work on strategic planning and our Mission Plan was approved by Presbytery.
- ✓ New people have joined us, and we have sustained a thriving attendance at Sunday worship.
- ✓ We had a major focus on pastoral care: we delivered by hand Christmas cards to everyone on our pastoral list and personally contacted every household by phone. We have also extended pastoral care to new families.
- ✓ We designed a new website, logo and Facebook page for our church.
- ✓ It's been great to see children in church, and a new-look Family Room being well used.
- ✓ We are sustaining a high level of wedding bookings which is enormously beneficial to our budget and which keeps us as a top spot for weddings in NZ.
- ✓ Lent brought a focus on prayer and personal spirituality with a Psalms reflection resource available to all.
- ✓ We held a very successful Cashmere Conference seminar (9-11 September 2016) on '*What does the future hold?*', including a youth component for the first time. This received major funding from the Christchurch City Council, and the St David's Trust of Presbytery.
- ✓ After a process of consultation we decided to employ a Family Ministry Coordinator and together raised \$20,000 for this!!
- ✓ Thanks to Tric Nelson we now have a wonderful weekly craft group, 'Quilts & Bits' which is warm and welcoming ... and very creative!
- ✓ We began a new youth ministry from scratch.
- ✓ We held various community events, including a community dinner after the drama of the Port Hills fires.
- ✓ We paid off nearly half of our mortgage! A special appeal at the Thanksgiving appeal in September 2016 significantly reduced the remaining mortgage from Church House renovations.
- ✓ Cashmere Church initiated a proposal to the national Presbyterian Church to set up a new Task Group on Social Issues, and this is now happening.
- ✓ Other new initiatives included: 'Calm and Cake' contemplative prayer monthly, printing fliers advertising our church events, 'Couples @ Cashmere' evening sessions.

✓ All our new mission initiatives were self-funding.

Your new minister

On 9 October 2016 I was formally Inducted by Presbytery as the Minister of Cashmere Presbyterian Church, on an 80% basis, after initially being on a 'stated supply' appointment.

I attended the Presbyterian National Assembly in Dunedin in November, and a meeting of the Maori Synod, Te Aka Puaho, in Ohope in February.

2017 has brought a slower pace, settling down into life as a lively church. The big event for me was my 6-week Study Leave.

Study Leave: the Big Trip! After Easter this year my son Ben and I went took off to Italy, Israel and England. The focus was an 'Introduction to Bible Lands' course by St George's College, which was wonderful, if rather intense. My study leave generated a good deal of writing and photographs, some of which I shared with the Cashmere church on my return.

Gail Weaver, our fabulous Administrator, also disappeared to Europe and the UK. We survived without her (only just!) with the able support of Cecile Pierce and her team of office helpers. Well done everyone.

Financial Challenge – our deficit

One of our biggest challenges is balancing our budget. Giving levels from offerings have been well sustained this year, showing a high level of commitment from our church members. Unfortunately we have finished the year with a \$9,000 deficit. The main reason for this is that the rooms under the church were deemed no longer rentable due to the damp. And our downstairs office in Church House has been sitting empty this year. Plus we decided not to have a Fair. We rely on this income to pay for maintenance and our Administrator. What ideas do you have for fundraising?

Worship

We settled into a dynamic pattern for Sunday morning worship, with a stimulating range of preachers and some creative all-age worship.

There have been so many highlights I hardly know how to sum it up.

- In the 2016-17 year we baptized 8 gorgeous babies, each a very special time of worship.
- Healing services make a beautiful and significant contribution to our life each month.
- Special services included Harvest, Spring flowers, a combined service with St Martins Presbyterian Church with Christian World Service presenting.
- July 2016 was a theme on being Kiwi
- Family services included building a Wall of Jericho and knocking it down, creating a

river in church and reflecting on the importance of fresh water, dancing with scarves...

- Christmas was a steep learning curve for me, doing so many services and community events.
- After my trip I brought various topics into worship related to Israel and my experiences there
- In August, a team of young people from St Pauls Trinity Pacific made a wonderful contribution.

Visiting preachers (July 2016-June 2017):

Geoff Troughton, Hugh Perry, Blair Stirling, Mary-Jane Konings, Sandra Wright-Taylor, Jono Barb (Ministry Intern), Glen Livingstone, Alistair Donaldson, Chris Purdie, Bob Fendall. Geoff King has been a very welcome part of our regular preaching: he's with us quarterly. David Coster stepped in whilst I was away, which was much appreciated. Ivan Pierce, together with Vivienne Boyd and John Willis, David Carmichael, and Anne Shave also led services, thank you!

Funerals: We held lovely services to honour and farewell some special and dearly loved people. Whilst some were not unexpected, Ian Hunter's death was sudden and his funeral brought a great mix of people together to honour a good man.

We record with thanks the lives of June Shaw, Joy Chaston, Prue Ross, Sue Wagner, Ian Hunter, Carol Cree, Alan Roden, Cath Hyde and Jean Hobson. We wish to extend our sympathies to all the family members of these special people.

Children, youth and family ministries have been a major focus of the past year. Significant achievements and activities included:

- ✓ our Cashmere preschool Music Group has been going strong, a great point of connection with local families
- ✓ two well attended social events for teenagers
- ✓ turning the Choir Room into a Family Room and setting it up as an excellent space for children
- ✓ a red 'Kids Box' now brings a focused children's time each Sunday, and engages the children up the front.
- ✓ monthly emails to families
- ✓ increasing numbers of children attending Sunday morning worship
- ✓ several new families coming for baptism
- ✓ new connections with the Cashmere Primary School, a highlight being their music 'Soiree' concert held in our church
- ✓ the decision to become a 'Kids Friendly' church, and embarking on a comprehensive self-review process
- ✓ a leadership team for Family Ministries has been established and is working well. Rosemary Troughton has agreed to be the Convenor of this, with a seat on Parish Council.

Parish Council

We have had a great team leading our church this year. At the 2016 AGM a new member, Lane Taylor, was appointed to Parish Council. Sadly she left our church a few months later, so we have been operating with only one Congregational Representative.

Parish Council had an extended meeting in March 2017, with dinner, giving us extra time for reflection on our mission and priorities as a church. Our December meeting was held at Anne Shave's home, with gorgeous yummy things to eat, and partners included.

Thank-You's!

First and foremost, the heartfelt thanks of all of us go to Bruce McAlister. Bruce has been in leadership of our church finances for 3 decades, carrying the roles of Treasurer and Finance Convenor. In all he has done Bruce has brought an astonishing degree of dedication and hard work. He has lead with commitment to the wellbeing of the church. He is cheerful and reliable. He has encouraged the involvement of others. We are especially grateful for the partnership he has developed with Meredith Smith, who has agreed to take over the role of Parish Treasurer.

I would also like to thank and acknowledge Diane, who has enabled Bruce's enormous work for our church and has coped with boxes and boxes of finance papers in her home!

We also need to pay tribute to Ian French-Wright. He has served the Cashmere Presbyterian Church for over 55 years, including being on the Board of Managers and Session (now Parish Council), and Finance Committee, and acting as Auditor and Envelope Secretary—an astonishing record. Ian is 'sharp as a tack', always very aware of issues and decisions and able to make an important contribution.

Other people I wish to acknowledge:

- Anne Shave and Bruce Leadbetter have stepped ably into the role of Co-Clerks. They work well as a team. They get things done and keep us on track. They have an eye for detail and good process. They have a big heart for people, and for God. Thanks go to Anne especially for the thoughtful attention she brings to her leadership of our monthly Healing Services. Anne's deeply prayerful wisdom is such a treasure!
- David and Rosemary Troughton have been magnificent this year. Rosemary coordinates the team at Preschool Music, and is always right there when you need her. David works enormously hard on the Cashmere Conference, with a big vision for networks and the vital importance of a faith perspective in our world. Both of the Troughtons have a unique pastoral clarity and dedication to discipling, mentoring and supporting others.
- Elisabeth Cooch picked up the job of Pastoral Convenor, and has been awesome at getting out, visiting people, phoning people, and co-ordinating others to assist. I

doubt there's anyone in our church community who has not been touched by Elisabeth's cheerful care.

- Leith McMurray has had a big year in leadership of Aspie Help. They are finding themselves increasingly in demand in the disability sector and as trainers. Leith has achieved registration as a Registered Social Worker, which is no mean feat! Thanks also to Julie McGeorge.
- Well done to the Foot Clinic team – their work is so very much appreciated!
- Well done to the Kitchen team, especially Joan Lawson. Your faithful work, especially for funeral cuppa's, is always done with flair and care.
- Well done to our team of organists. I am always stunned by your talent and dedication, and appreciate the contribution you make to our worship.
- Blessings and thanks to Tric Nelson and her fellow crafters at Quilts & Bits
- Well done and many thanks to the Music Group team, especially Helen Leadbetter and Jill McAra. We really do have the best fun on Thursday mornings!
- Thanks also to Ruth Troughton, Jess Hogan, Millie Campbell, Helen Leadbetter and Rosemary Troughton for wonderful support with providing for our children in worship on Sundays.
- THANK YOU to Warren Campbell, often to be seen lurking around our church on Saturdays, fixing this or that, up ladders changing lightbulbs – doing a marvelous job as a Property convenor.
- Thanks also to Ian Gray who faithfully keeps on improving our tech systems: data projector, microphones, computers and modems. Ian you're wonderful!
- Well done to Cecile and Gail and team, who organized two major spectacular events, the Crafts @ Cashmere and Brides @ Cashmere.
- A special thanks to Bruce and Shona Lyford for keeping an eye on our church garden, and all those who helped with working bees.
- A huge thank you to the two people you don't see but always appreciate: Beverly and Jim Berry, who come week after week to clean our facilities and host the weddings, despite health issues.
- On a personal note I would like to thank my darling husband Chris and my boys Ben and Aaron, who are my best friends and marvelous to live with.
- And lastly but by no means least, our amazing Gail. Words fail me, you're just the best!!

Thanks be to God for these and all thy mercies!

*Happy are those whom you choose and draw near
We shall be satisfied with the goodness of your fellowship.*

*By awesome deeds you answer us, O God of our salvation;
you are the hope of all the ends of the earth and of the farthest seas.*

Psalms 65:4-5

PARISH COUNCIL REVIEW, COMMITTEE AND GROUP REPORTS 2016-17

PARISH CLERKS (Anne Shave and Bruce Leadbetter)

Within the Bible various images are used to describe the community of God's people. In Ephesians 4 the church is pictured as a body made up of many interconnected and interdependent parts. Some do this, some do that, all contribute and grow together, building one another up "until we all reach unity in the faith and in the knowledge of the Son of God and become mature, attaining to the whole measure of the fullness of Christ." All parts are needed and valued.

As we reflect on the year that has passed, we give thanks that here at Cashmere Presbyterian Church so many people are willing to work so hard to serve God and others, sharing their gifts and talents and time and wisdom freely so that our parish can continue to offer spiritual and practical support to current members and reach out to people in the community. Some have official roles, including our minister, Silvia Purdie, the members of the parish council, convenors and participants in sub-groups and committees, and those who agree to be placed on a range of rosters to serve on a regular basis in practical ways every week of the year. Silvia has named many of these people in her report, and we Parish Clerks would like to add our thanks to hers. We would also like to thank Silvia herself for the energy and creativity and intelligence she brings to bear on to all that she does, the breadth of her understanding of issues affecting the wider church, and her commitment to serving God here in Cashmere.

In this report we would like to make special acknowledgement of the service of Bruce McAlister who has provided financial leadership in Cashmere Presbyterian Church for 52 years. He was elected to the Board of Managers in 1965 (the same year he and Diane were married), worked for many years as Envelope Secretary, and later served on the Parish Council and Finance Committee. Bruce was the church Auditor until he was appointed Treasurer in 1982, and he has served as Treasurer for the past 35 years. Through this time Bruce has been instrumental in major changes, notably buying the house next door ('Church House') and later linking this with the hall and the church in a major redevelopment which has proved an invaluable asset. These roles have demanded skill, commitment and many hours of service. We thank Bruce for all that he has done. We are truly grateful.

For some members of our congregation the past year has been a hard one as ill-health and bereavement have touched individuals and families. We extend our sympathy and support to those who have lost loved ones. Whether you have recently joined our congregation or have been associated with the church for many years, we hope that you find a caring "family" at Cashmere Presbyterian Church, and feel that you could contact Silvia (Ph: 332-7129) or our Pastoral Convenor, Elisabeth Cooch (Ph: 332-1272), if you wished to arrange a visit to talk with someone from the church.

Behind the scenes there are many phone calls and visits made by parishioners, small and large activities and events are held outside the Sunday services, and countless essential tasks are completed unobtrusively by many people. We acknowledge the importance of these things and thank all those who contribute in an enormous variety of ways to the life of the parish.

Looking forward, we are in the process of seeking to employ a Children, Youth and Families' Ministry Coordinator to help us as we work to serve our local families and build connections within our community. We really appreciate the generosity of all parish members who so willingly contributed to the financial appeal made earlier in the year so that we could proceed with this initiative. We also thank those who are members of the "Dream Team" who are involved in the process of ensuring that Cashmere Presbyterian Church is truly "Kids Friendly". Please continue to pray for this group, and for our parish council, as we plan for the future.

*Here generations have explored the mysteries of faith,
and found for open, questing minds a hospitable place.
We thank you for the heritage of thought we have received,
for all that challenged, comforted, was questioned and believed.
We seek for yet more light and truth, in confidence that you
will be, O God, our guide, our goal, in all we seek to do. ...
We thank you for this heritage of witness, love and prayer,
of selfless service, of fellowship and care.
The story now is ours to write; we raise new songs to you,
from age to age our guide, our goal, in all we seek to do."*

New Zealand hymn writer, Colin Gibson

CHURCH AND SOCIETY COMMITTEE (Convenor: David Troughton)

We can have all kinds of theological ideas, but what matters is how we are living as a community and as individuals. As Jesus said, it is by our fruit that we will be known and evaluated. Even though there is a strong background of scepticism about religion in society at large, we often get encouraging feedback that our parish is seen as a welcoming community who bring a caring, thoughtful and positive contribution to our locale on the hill—even though most of our members live outside the Cashmere area. Our influence extends beyond Cashmere, however.

Numerous groups use our facilities, and feel at home here. The contribution of our administrator, Gail Weaver, is at the heart of that. It is a challenge that so few members of the church actually live on the hill.

We still are involved in the *Cashmere Residents Emergency Support Team*, which has built with the Residents' Association, Cashmere Primary School and Rotary; we opened the facilities during the Port Hills fires. Our minister initiated a social event for the local community and that was well supported.

Being part of the *Older Adults' Network* helps the contribution of our parish to relate to what is happening more widely in the Community Board.

Whareora House, in Athelstan Street, is a community house supported by a trust from funds raised when St James' Methodist Church, Cashmere, was sold. St Mark's Methodist and St James' Presbyterian cooperated in establishing and running it, but since this other St James' has closed, we have connected with Whareora House, and Elizabeth Taggart has been appointed to the Trust.

The *Foot Clinic* has continued its excellent work, but there is a need for more helpers.

The *Preschool Music* is making great connection with families.

Many of our members are active in a wide range of community groups, but we can mention that one of our parishioners, Leta Quartermain, has set up a Facebook page, Cashmere Hills Community Business Network, and this is a lively site of significant local community building; it includes information and affirming comment about our parish, which complements what is done through our own official site.

At the *General Assembly* last year, a proposal was passed which had originated in our parish and progressed through Alpine Presbytery. Our minister had done a lot of legwork in preparing and presenting the motion, and it received wide support. So a committee has been set up by the Council of Assembly to make recommendations on how the church can provide an informed voice on public issues. This involves bringing together groups around the country who are looking at particular concerns. They are in the throes of writing this up currently. We are involved with the *Alpine Presbytery Church and Society Committee*.

Creating a *public square*, which brings a range of people together, and allows a Christian voice to be heard, has been another contribution brought by our church to the wider community. Even the publicity for it is productive. In this past year we looked at the future, theologically and scientifically, in terms of caring for our environment, bringing people to faith, and a review of a city council report on the upcoming rise in the elderly population. Jonathan Barb helped organise a youth sector very effectively, and Dr Nicola Hoggard-Creegan, Dr Andrew Sheppard, Rev Ron Hay, Dr Geoffrey Troughton, and staff from the City Council all contributed. This year the theme is on Youth Welfare and Suicide Prevention, for which there is increasing wider community support.

Before Christmas the church was abuzz with children, as the Cashmere Primary School presented music and speech events. It meant that these children overcame the bogey of entering our facilities, and they felt thoroughly at home, as well as appreciated the beauty and convenience of them.

Christian World Service projects are supported by our congregation. Some of us

have active involvement with overseas groups and maintain an international focus as well. We maintain connections with *Te Raranga*

The weekly *Food Trolley* is evidence of our commitment to local issues.

There are many upcoming issues will challenge us, such as euthanasia.

Our *Spiritual Growth* area is another one we should be considering in more depth, and also the Marriage Centre concept which has previously been explored.

FELLOWSHIP & HOSPITALITY (Convenor: Cecile Pierce)

Another year has passed too quickly and in looking back through the diaries it has been great to bring to mind the various events that have brought our community of Cashmere Presbyterian parish together for enriching times of good **Fellowship** and plentiful **Hospitality**.

Food has been the most common factor and I wish to record my thanks to all those who have so generously given of their time and cooking skills to produce and serve morning teas, lunches and suppers over the year. While there is now no formal Fellowship & Hospitality Committee, there is always a very positive response when people are asked to help in any capacity and this is much appreciated.

August: Morning tea for the visit of Samoan young people from St Pauls.

September: Catering for the Cashmere conference

October: Celebrating Silvia's induction with supper

November: Catering for the Cashmere Primary School music concert in the Church.

December: The parish Christmas BBQ

February: A BBQ @ Cashmere for the Port Hills fire evacuees.

Finger food tea for parish meeting with Kids Friendly visitor, Jill Kayser,

March: Baby Shower for Clare Snape with a beautiful supper

June: Parish lunch on the return of Silvia from her sabbatical to The Holy Land and Italy.

There have been several highlights including the concert held in the Church in August last year given by Lala Simpson, originally from Madagascar, who sang a repertoire of songs of Edith Piaf and Jaques Brel. The Church took on the theme of a French nightclub with Lala, accompanied by guitarist Jonathon Berkahn, providing an atmosphere of pure magic for an appreciative audience. Our thanks to Silvia for introducing Lala to us.

Instead of the usual 'Girls' Night' function, about 40 of our lady members and

mothers from the Pre-School Music group gathered for the 'Girls Day' morning tea held at the 'Secret Garden' at Oderings Nursery just prior to Christmas. This was a happy event and on the list to do again this coming December.

And to make sure all contingencies were covered the men in the congregation met for a 'Men's Night' in May, when Chris Purdie was the guest speaker. It was fitting that the men made all the arrangements insisting on organising the meal (did they prepare that too?) and again an excellent attendance proved that these functions are very worth while.

Following several months of preparation, a wedding expo called Brides @ Cashmere was held in the Church and Kowhai Lounge on Friday 7th April. Gail Weaver, Erin Radonich and Cecile Pierce, together with wedding couturiers 'To Cherish' showcasing Bridal Gowns and Smith & Boston Mother of the Bride wear, produced an evening intended to promote our heritage Church and facilities. The evening began with a parade through the flower-decked church, two of the models being our own young women. The Kowhai Lounge was adorned with gowns of the past loaned by parish members and a variety of stalls showing Wedding Cakes, Flowers, Wine glasses and information about the Cashmere Church and the resources available for wedding celebrations. Supper followed, raffles were drawn and a very successful evening drew to a close. A huge thank you to the many people who so willingly assisted with this event.

While fund-raising hasn't been at the top of our list this year, a Plantarama is being planned for November 2017. We expect this to be an excellent opportunity for a different kind of fair featuring plants in all their forms and a mix of other stalls to make a significant donation to our Church funds.

FORUM (Alan Simson)

Forum has met on Wednesday mornings to further pursue the message from the previous Sunday Morning's Bible Readings and Sermon and has a keen group of loyal and regular attenders. More would always be welcome. This year we are taking a short mid-winter break and will resume on Wednesday 23 August.

After 13 years I am stepping down as full time leader, but will be one of a panel of six who will share the Leadership on a 6 weekly rostered basis. The others who will share in this task are Silvia Purdie, Rosemary Troughton, Shirley Wilson, David Troughton and Ian French-Wright. I am grateful for their willingness to share and I shall retain responsibility for the roster and any co-ordination or PR.

FOOT CLINIC REPORT (Judith Waters)

The Foot Clinic has continued to meet a need in the community with participants coming from a wide area. Word seems to spread, as more new members request appointments than we can accommodate.

New members to our team would be appreciated, either cutting nails or hospitality. Please contact a member of the team if you would like to come along. Both sessions on the one day has worked well this year.

Later this year our group celebrates 10 years. Joy Coster initiated the Foot Clinic in our church, setting up the group and ensuring that we had training and guidance in foot massage. This milestone will be acknowledged later in the year for those involved.

To the wonderful team who give their time and talents to ensure the success of this community project, thank you. You are appreciated by all who attend.

FROM THE OFFICE (Gail Weaver)

Over the last year we have continued to have our regular users of the premises, with Christchurch Parents Centre migrating most of their session – including the new Baby & You and Moving & Munching classes – to the Kowhai Lounge. Also using the Kowhai Lounge are the weekly Quilts & Bits Tuesday craft group, Forum on Wednesdays, and the Alpine Presbytery monthly Council meetings. Cashmere Garden Club, Rotary Club of Cashmere, Karate, Foot Clinic, Tango Vibe, and the pre-school music group continue to use the Rata Lounge.

Whilst wedding usage of the Rata Lounge was down this year compared to the previous, the bookings so far for the coming year indicate the trend is going back up, and we have again hosted the Cashmere Primary School, and Rosy Cheeks Early Learning Centre for their discos.

In February, the Methodist Synod vacated the upstairs rooms in Church House, as it was no longer suitable for their needs. One of these rooms is now occupied by the Alpine Presbytery office, and the other two by the Aspire Trust, who moved out of the church basement rooms, which, until the damp issue is sorted, are not really suitable for regular use. This leaves the West Room (the old church office room) available for either casual use, or rental as an office – if you know of anyone who may be interested, please ask them to contact the church office.

Again this year I have been supported by several people who have volunteered to help in the office whilst I have taken leave, and I greatly appreciate this. Special thanks to Cecile Pierce, who covered every Friday of the six weeks I was away.

Cashmere Presbyterian Church
Minutes of the 87th Annual General Meeting, held Sunday 25th September 2016,
commencing at 11.20am, in the Rata Lounge

CONSTITUTION: Rev Silvia Purdie constituted the meeting with prayer

APOLOGIES: John Willis, Helen Matthews, Claire Shave, Frances French-Wright, Bill Harrington, Pauline McCormick, Owen Lulham, Jean Simson, Dot McDonald, Sue Wagner, Colin Reid, Dawn McIntosh, Lyn Cordner, Joy Wright, Barbara White, Tric & Peter Nelson, David & Judith Newbury.

PRESENT: Rev Silvia Purdie (Moderator), Gail Weaver (Minutes) plus 56 members and associate members, who recorded their names as noted on the list attached to these minutes.

THANKSGIVING AND REMEMBRANCE: The meeting stood and gave thanks in remembrance and honour of those who had passed away during the year since we last met at an AGM: Noelene Nelson, Jacobina Taggart, Walter Simpson, Jess McAlister, Heather Hamell, and Bob Peach

MINUTES:

Agreed: that the minutes of the Annual General Meeting of 30th August 2015 be taken as read and confirmed as a true and accurate record of that meeting. (Chris Wright/Bruce McAlister)

MATTERS ARISING FROM MINUTES: none

NOTICE OF ITEMS FOR GENERAL BUSINESS:

Whareora Community House Trust Board
Family Ministries worker

RECEIVING OF REPORTS

Agreed: that the Annual Report of the Cashmere Presbyterian Church Parish Council be noted and that the Annual Reports of all other organisations applicable as printed in the Annual Report be received and taken as read (Bill Swan/Cecile Pierce)

Thanks were given to the following people: Annette McAdam, as outgoing Pastoral Committee convenor; Maree Johnstone and Barbara White, as outgoing flower convenors, which task has been taken over by Tric Nelson; Helen Matthews, who has been a congregational representative on Parish Council for over 6 years; Peter Nelson as outgoing offering secretary; David Troughton, for representing us on various organisations in the community; Barbara White, Frances French-Wright, and Rosemary Troughton for the prayer group; Alan Simson for Forum; Leith McMurray, David Troughton, and Tim Emerson, for their musical contribution; Cecile Pierce for her work with the Fair and other fundraising activities; Bruce McAlister for his

leadership of the Finance Committee; Gail Weaver, our Office Administrator; Warren Campbell, Property Convenor; Joan Lawson, for co-ordinating the kitchen; Phil Snape, Cecile pierce, Marianne Smith, and David Troughton for their work on Mission Planning; and Beverley Berry, our caretaker/cleaner.

FINANCE: Bruce McAlister spoke to the reports, and a written copy of his notes is attached to the minutes.

Accounts:

Agreed: that the Annual accounts for the year ended 30th June 2016 be adopted. (Bruce McAlister/Ian French-Wright)

Budget:

Agreed: that the Budget for 2016-17 year be adopted (Bruce McAlister/Ian Gray)

Questions & Comments on the Budget:

- How much is allowed for from St David's Trust for Repairs & Maintenance? approximately \$12,000 p.a.
- Elizabeth Taggart encouraged all those not on the envelope or automatic payment offering system to consider joining it, as this helps with our Budget, as well as giving the individual donation tax rebates.

Finance Committee for the coming year: Bruce thanked those that have been on the committee over the past 12 months, especially the Clerks, Ian Gray and Elizabeth Taggart. The committee for the coming year will be: Bruce McAlister (Convenor), Ian French-Wright, Louis van Rensburg, Peter Nelson, Bruce Leadbetter, Ian Gray (offerings Secretary), and Jay Lee has also indicated his willingness to be on the committee.

Auditor

Agreed: that Meredith Smith be thanked for her work as Auditor for the 2015-16 year, and be re-appointed as auditor for the 2016-17 year. (Bruce McAlister/Ian French-Wright)

Agreed: that the congregation expresses gratitude to Bruce McAlister for his faithful stewardship (Alan Simson/Graham McCormick)

PARISH CLERKS, PARISH COMMITTEES, PARISH COUNCIL FOR 2016-17:

The Cashmere Parish Council has become aware that the structure of the Cashmere Parish as laid out in our Operation and Terms of Reference document is not working so well. It seems that this is a good time to review this document, in order to promote congregational involvement in the life, ministry and mission of our church, and to empower leadership. Parish Council is bringing to the AGM the proposal to make interim changes for the next year while this review process is underway.

These recommendations are:

- a) that we move away from having Committees, and instead call our working groups Teams;
- b) that the Teams, each with a Convenor who is a member of Parish Council, be: Church & Society; Fellowship; Family Ministries; Finance; Pastoral; Property (including Information Technology); Strategy.
- c) that members of the Cashmere congregation are encouraged to get involved in the life of these teams (rather than our previous structure of Committee membership)

As per our current structure, we are seeking an additional two congregational appointments to Parish Council.

Recommendations to the Annual General Meeting

Agreed: The Parish of Cashmere Presbyterian Church notes that the 'Operations and Terms of Reference' document is under review, and agrees to interim changes to Parish Council structure. (Ruth Snape/Elizabeth Taggart)

Agreed: The following people be appointed as Convenors, with membership of Parish Council (Rosemary Troughton/Annette McAdam):

Dr David Troughton, as Convenor of Church and Society

Cecile Pierce, as Convenor of the Fellowship Team

Bruce McAlister, as Convenor of Finance Committee

Elisabeth Cooch, as Convenor of the Pastoral Team

Warren Campbell, as Convenor of the Property Team

Peter Nelson, as Convenor of Strategy

A Convenor of Family Ministries has not yet been found.

Agreed (by affirmation): That the Parish appoints Anne Shave and Bruce Leadbetter to be joint Parish Clerks.

Ian Gray and Elizabeth Taggart were thanked for their work as Parish Clerks, and Anne Shave commented that they have been a wonderful example of servant leadership, with the parish having been well led by them.

Agreed (by affirmation): that Lane Taylor and Rosemary Troughton be appointed members of Parish Council as representatives of the Cashmere Congregation.

The work of Helen Matthews and Elisabeth Taggart, as the former congregational representatives on Parish Council, was acknowledged.

A vote of thanks was given to Bruce and Shona Lyford for their work on the Property Committee, and in the gardens.

GENERAL BUSINESS

- Whareora Community House Trust Board: St James' Church in Barrington Street had a strong association with Whareora House. With the closure of St James' we

have offered to provide a Presbyterian representative on the Trust Board, and Elizabeth Taggart has agreed to undertake this role.

- Family Ministries worker: whilst there is no funding allowed for this in the Budget, we do need to invest for this if we are to thrive and grow. Accordingly, Silvia Purdie has put in applications to two places for grants for funding the employment of a Family Ministries worker.

ANY OTHER BUSINESS:

Chris Wright queried whether there was still an IT team, and Ian Gray confirmed that this is now a function of the Property Committee.

The meeting closed at 12.20pm, with the Grace.

_____(Minutes Confirmed)

_____(Date)

Members & Associates present at the AGM

Annette McAdam	Noelene Kent
Ian Gray	Ngaere Brownlie
Elizabeth Taggart	Maree & Chris Johnstone
Graham McCormick	Diana Lancaster
Ruth & Les Snape	Lai-Kei Officer
Rosemary & David Troughton	Elwyn Wards
Chris Wright	Shirley Wilson
Bruce & Diane McAlister	Cecile & Ivan Pierce
Judith & Tony Waters	Joan & Brian Lawson
Vivienne Boyd	Graham Cook
Shona & Bruce Lyford	Rouie & Bill Swan
Judith Harrington	Leta Quartermain
Alan Simson	Phil & Claire Snape
Elisabeth Cooch	Leith McMurray
Ian French-Wright	Ian & James Hunter
Marie & John Martin	Jill McAra
Bryan Gainsford	Bruce & Helen Leadbetter
Janet Aldridge	Warren Campbell
Helen & Brian Bartrum	Alistair & Lane Taylor
Brian & Judith Irwin	Anne Shave

PART TWO:
FINANCIAL REPORTING

Annual Report - Cashmere Presbyterian Church

Cashmere Presbyterian Church
For the year ended 30 June 2017

Prepared by Presbyterian Church of Aotearoa

Contents

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Entity Information

Cashmere Presbyterian Church For the year ended 30 June 2017

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Cashmere Presbyterian Church

Other Name of Entity

Cashmere Hills Presbyterian Church

Entity Type and Legal Basis

The entity is a church, established under the Presbyterian Church Property Trustees Act 1865. The rules of the church are detailed in the Presbyterian Church of Aotearoa New Zealand Book of Order.

The entity is a registered charity in New Zealand

Registration Number

51877

Entity's Purpose or Mission

Cashmere Presbyterian Church will make the life and teachings of Jesus Christ known and will share in God's loving purposes of truth, justice, peace and wholeness for all people and the world.

Entity Structure

The church is affiliated to the Presbyterian Church of Aotearoa New Zealand (PCANZ). It is guided by the provisions of the PCANZ Book of Order, however the church is autonomous and governance is the responsibility of a Parish Council, which is elected by members.

Main Sources of Entity's Cash and Resources

Donations and offerings.

Fund raising activities.

Rental of Facilities.

Weddings.

Main Methods Used by Entity to Raise Funds

Fundraising: Specialist exhibitions/fairs; sundry social events throughout the year.

Donations and offerings.

Investment income.

Income from services and activities: hiring out of facilities for social and community events; hiring out of kitchen facilities for food preparation; use of church for weddings.

Entity's Reliance on Volunteers and Donated Goods or Services

The church relies on the time and expertise of volunteers to fulfill its mission activities (community support and outreach), governance (the Parish Council members and Parish Clerk's are volunteers), as well as many pastoral care and assistance roles.

Physical Address

2 Macmillan Avenue

Cashmere

Christchurch



Approval of Financial Report

Cashmere Presbyterian Church For the year ended 30 June 2017

The Church Council is pleased to present the approved financial report including the historical financial statements of Cashmere Presbyterian Church for year ended 30 June 2017.

APPROVED

Anne Elise Shave

Joint Parish Clerk

14 August 2017

Bruce Murray Leadbetter

Joint Parish Clerk

14 August 2017

James Bruce Alfred McAlister

Treasurer

14 August 2017

Statement of Service Performance

Cashmere Presbyterian Church For the year ended 30 June 2017

'What did we do?', 'When did we do it?'

Description of Entity's Outcomes

As reported in the Entity Information section, the mission of Cashmere Presbyterian Church is to make the life and teachings of Jesus Christ known and will share in God's loving purposes of truth, justice, peace and wholeness for all people and the world.

In furtherance of this objective the church offers a weekly Sunday morning worship service and a monthly Healing Service, attended by congregational members but open to all members of the public. Special services at Easter and Christmas are also held to promote community involvement, and a monthly contemplative service is also open to all members of the public.

The church supports the local community by its involvement with the Cashmere Residents Association and its connection with the Rotary Club of Cashmere.

Pastoral care is available for all who seek it.

Description and Quantification of the Entity's Outputs

	2017	2016
Numbers at Balance Date:		
Number of Church Members on the Role	95	88
Number of Associate Members	4	17
Children in Mainly Music Class	15	8
Youth in Bible Class	-	-
Ministry Staff (Full Time Unit)	1	1
Administrative/Mission Employees (Not Ordained)	2	2
	2017	2016

Activities in the year to balance date:

Number of Services	66	68
Number of Weddings Performed in the Year to June	35	32
Number of Funerals in the Year to June	6	4
Number of Baptisms in the Year to Balance Date	8	6

Statement of Financial Performance

Cashmere Presbyterian Church
For the year ended 30 June 2017

'How was it funded?' and 'What did it cost?'

	NOTES	2017	2016
Revenue			
Offerings	1	64,725	62,582
Charitable Appeals	1	47,449	31,955
Funds Received for Capital Work	1	3,351	-
Property Income	1	40,496	47,644
Investment Income	1	12,142	14,279
Income from Services and Activities	1	10	-
Other Income	1	573	2,900
Total Revenue		168,745	159,361
Expenses			
Minister Stipend & Allowance	2	50,642	29,917
Minister Housing Allowance	2	22,940	11,377
Other Staff Costs & Expenses	2	38,308	36,345
Property Expenses	2	26,668	29,862
Administration & Office Expenses	2	36,185	35,107
Sundry Expenses	2	3,179	2,955
Total Expenses		177,921	145,562
Surplus/(Deficit) for the Year		(9,176)	13,799

The notes to these financial statements form part of and should be read in conjunction with this Statement.

Statement of Financial Position

Cashmere Presbyterian Church

As at 30 June 2017

'What the entity owns?' and 'What the entity owes?'

	NOTES	30 JUN 2017	30 JUN 2016
Assets			
Current Assets			
Bank Accounts and Cash	3	48,486	37,646
Receivables and Prepayments	3	2,074	2,278
Other Current Assets	3	1,100	1,100
Goods and services tax		657	377
Total Current Assets		52,317	41,402
Non-Current Assets			
Land and Buildings		1,596,003	1,526,003
Plant and Equipment	5	26,811	30,923
Investments - Non Current	3	338,340	345,334
Total Non-Current Assets		1,961,153	1,902,260
Total Assets		2,013,471	1,943,662
Liabilities			
Current Liabilities			
Loan Payable		2,600	2,000
Income Received in Advance		20,109	5,825
Other Current Liabilities	4	11,376	7,358
Total Current Liabilities		34,086	15,183
Non-Current Liabilities			
Loan Payable	4	5,158	16,582
Total Non-Current Liabilities		5,158	16,582
Total Liabilities		39,244	31,765
Total Assets less Total Liabilities (Net Assets)		1,974,227	1,911,897
Accumulated Funds			
Equity		1,974,227	1,911,897
Total Accumulated Funds		1,974,227	1,911,897

The notes to these financial statements form part of and should be read in conjunction with this Statement.

Statement of Cash Flows

Cashmere Presbyterian Church For the year ended 30 June 2017

'How the entity has received and used cash'

	2017	2016
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	89,136	73,269
Receipts from providing goods or services	84,563	86,382
Interest, dividends and other investment receipts	12,142	14,279
Cash receipts from other operating activities	479	2,900
GST	(854)	(1,303)
Payments to suppliers and employees	(163,010)	(115,890)
Cash flows from other operating activities	(25,251)	(24,187)
Total Cash Flows from Operating Activities	(2,796)	35,451
Cash Flows from Investing and Financing Activities		
Receipts from sale of investments	9,324	9,963
Proceeds from loans borrowed from other parties	30,682	6,465
Payments to acquire property, plant and equipment	(2,836)	(2,278)
Payments to purchase investments	(2,330)	(11,747)
Repayments of loans borrowed from other parties	(27,221)	(16,414)
Capital repaid to owners or members	1,506	(5,116)
Cash Flows from Other Investing and Financing Activities	4,511	(3,928)
Total Cash Flows from Investing and Financing Activities	13,636	(23,055)
Net Increase/ (Decrease) in Cash	10,841	12,396
Cash Balances		
Cash and cash equivalents at beginning of period	37,646	25,250
Cash and cash equivalents at end of period	48,486	37,646
Net change in cash for period	10,841	12,396

This statement has been prepared without conducting an audit or review engagement.

Statement of Accounting Policies

Cashmere Presbyterian Church For the year ended 30 June 2017

'How did we do our accounting?'

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Cashmere Presbyterian Church is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Depreciation

Depreciation on fixed assets other than Land and Buildings are charged in the financial statements using the straight line method assuming 8-10 years for Plant, Furniture and Fittings and 15 years for the organ.

Notes to the Performance Report

Cashmere Presbyterian Church For the year ended 30 June 2017

	2017	2016
1. Revenue		
Offerings		
Automatic Payments	34,018	34,611
Envelopes - Weekly	21,954	19,390
Loose Offerings	6,206	6,076
Red Spot - Donations	2,547	2,505
Total Offerings	64,725	62,582
Charitable Appeals		
Fundraising	2,601	1,109
Fundraising - Fair/Garage Sale	-	4,448
General Donations	15,666	9,697
Thanksgiving Sunday	8,745	990
Weddings and Funerals	20,437	15,711
Total Charitable Appeals	47,449	31,955
Funds Received for Capital Works		
Funds Received for Presbytery Approved Capital Works	3,351	-
Total Funds Received for Capital Works	3,351	-
Property Income		
Church House - Expenses	(8,420)	(7,618)
Church House - Rent Received	31,510	27,108
Facilities - Rent Received	17,407	28,155
Total Property Income	40,496	47,644
Investment Income		
Interest Received - deposits	2,579	387
Interest Received - Manse Fund Housing Contribution	9,563	8,250
Interest Received - Special Funds	-	5,642
Total Investment Income	12,142	14,279
Income from Services and Activities		
Conference Income	10	-
Total Income from Services and Activities	10	-
Other Income		
Transfer from St Davids Building & Maintenance fund	-	1,000
Transfer from Maintenance Reserve	573	1,900
Total Other Income	573	2,900

2017 2016

2. Analysis of Expenses

Ministers Stipend & Allowance

Ministers wedding Payments	1,750	-
Minister Supervision	350	-
Ministers Allowances (Other)	2,098	1,069
Ministers Car Allowance	1,211	1,286
Ministers Stipend	42,220	23,953
Ministers Pulpit Supply	3,013	3,609
Total Ministers Stipend & Allowance	50,642	29,917

Ministers Housing Allowance

Minister Housing Allowance	22,940	11,377
Total Ministers Housing Allowance	22,940	11,377

Other Staff Costs & Expense

Honorariums - Cleaner	6,924	7,532
Honorariums - Organists	4,095	3,710
Honorariums - Office Administrator	22,419	20,899
Honorariums - Treasurer	4,000	4,000
Superannuation	870	203
Total Other Staff Costs & Expense	38,308	36,345

Property Expenses

Depreciation	6,949	7,696
Insurance	9,784	9,731
Rates	942	924
Repairs & Maintenance	8,992	11,511
Total Property Expenses	26,668	29,862

Administration & Office Expenses

ACC Levies	147	439
Assembly Assessment	13,489	12,698
Christian Education	63	-
Computer Expenses	2,140	2,183
Education & Training & Study Leave	982	-
Interest to Special Funds	2,291	5,642
Light Power & Heating	4,525	4,343
Marketing Costs	2,875	-
Presbytery Levies	1,732	1,845
Printing, Photocopying & Stationery	6,197	6,466
Telephone & Internet	1,744	1,490
Total Administration & Office Expenses	36,185	35,107

Sundry Expenses

General Expenses	3,179	2,955
Total Sundry Expenses	3,179	2,955

2017 2016

3. Analysis of Assets**Bank accounts and cash**

BNZ Deposit A/C	30,560	19,009
BNZ Main Account	15,685	13,910
BNZ Offering A/C	941	1,497
BNZ Weddings A/C	1,200	3,130
Petty Cash	100	100
Total Bank accounts and cash	48,486	37,646

Debtors and prepayments

Accounts Receivable	730	441
Prepayments	1,344	1,837
Total Debtors and prepayments	2,074	2,278

Other current assets

Bond Paid	1,100	1,100
Total Other current assets	1,100	1,100

Investments

Christian Savings - Estate M M Salmond	2,325	2,288
Christian Savings - Janet Shaw Trust	945	942
PCANZ - Manse Fund	318,466	318,089
PCANZ - Property and Maintenance Fund	8,738	8,470
PCANZ - St David's Building & Maintenance Fund	7,866	6,259
Westpac Deposit - Estate M M Salmond	-	212
Westpac Deposits - Special Funds	-	9,073
Total Investments	338,340	345,334

2017 2016

4. Analysis of Liabilities**Other Current Liabilities**

Accrued Expenses	1,013	613
Bond Received	810	810
Children and World Vision	661	850
Foot Clinic	663	663
Kitchen Fund	880	460
PAYE Payable	1,312	1,081

Trade Aid	841	933
Unpresented Cheque	5,608	1,605
Unrealised deposits	(831)	-
Wage Deductions Payable	419	343
Total Other Current Liabilities	11,376	7,358

Loan Payable - Current

Current Portion - Loan Christian Savings	2,600	2,000
Total Loan Payable - Current	2,600	2,000

Good Service Tax

GST	(657)	(377)
Total Good Service Tax	(657)	(377)

Income Received in Advance

Income Received In Advance	15,409	1,195
Wedding Deposits	4,700	4,630
Total Income Received in Advance	20,109	5,825

Loan Payable - Non Current

Loan Christian Savings	5,158	16,582
Total Loan Payable - Non Current	5,158	16,582

2017   2016

5. Property, Plant and Equipment**Property**

Buildings	1,120,000	1,110,000
Buildings Accumulated Depreciation	(163,997)	(163,997)
Land	640,000	580,000
Total Property	1,596,003	1,526,003

Furniture, Fittings & Equipment

Furniture & Fittings	66,506	66,506
Furniture & Fittings Accumulated Depreciation	(54,793)	(50,724)
Plant & Equipment	73,850	71,014
Plant & Equipment Accumulated Depreciation	(58,752)	(55,873)
Total Furniture, Fittings & Equipment	26,811	30,923

Total Property, Plant and Equipment	1,622,814	1,556,926

Land and buildings have been restated to valuation in accordance with the Rateable Valuation report issued by Christchurch CityCouncil dated 1 August 2016, with additions since this date at cost.

Significant Donated Assets Recorded

There have been no significant donated assets.

	2017	2016
6. Accumulated Funds		
Equity		
Current year Surplus / (Deficit)	(9,176)	13,799
Equity		
Revaluation of Properties	70,000	-
Retained earnings/Accumulated funds	1,566,563	1,552,764
Total Equity	1,636,563	1,552,764
Reserves	346,840	345,334
Total Equity	1,974,227	1,911,897
Total Accumulated Funds	1,974,227	1,911,897
	2017	2016

7. Breakdown of Reserves

Reserves		
Estate M M Salmond	2,325	2,500
Janet Shaw Trust Fund	945	942
Manse Fund	318,466	318,089
Property and Maintenance Fund	8,738	8,470
Special Funds	8,500	9,073
St. David's Building and Maintenance Fund	7,866	6,259
Total Reserves	346,840	345,334

Estate M M Salmond

The funds are invested with the Christian Savings. Both the interest and the capital is available for the new life work in the Cashmere Parish.

Janet Shaw Trust Fund

The fund is invested with the Christian Savings. The fund is for really vital work of the Church in Presbytery of Christchurch but not to provide bricks and mortar. The fund must be used for the extension of the Church into areas where there are needs of establishing the means of worship.

Manse Fund

The net proceeds from the sale of the Manse are held by Church Property Trustees and are invested in the Presbyterian Investment Fund. Of the total funds held, \$300,000 is held as a fund to provide fund for the payment of the Minister's housing allowance and \$18,466 being interest earned which is available for general funds.

St. David's Maintenance Fund

The St. David's real property fund was established by the Trustees of the St. David's Trust Fund from which Cashmere Presbyterian Church is entitled to 20%. The funds are invested in the Presbyterian Interest Fund and are available for capital expenditure and maintenance. The capital fund of \$38,186 is held by the Church Property Trustees as trustees. These funds are available for property purposes subject to the Church Property Trustees procedures for use of property funds.

Property and Maintenance Fund

This fund is invested in the Presbyterian Investment Fund and is available for capital and maintenance expenditure.

Special Funds

Special Funds held at Westpac Bank were withdrawn during the year. The maintenance fund of \$573 was transferred to offset repairs and maintenance for the 2017 year with the balance of \$8,500 being the Church House Maintenance Fund transferred to deposits.

	2017	2016
8. Commitments		
Commitments to lease or rent assets		
Photocopier Lease (to 7 October 2018)	1,350	1,350
Rent of Ministers Residence	22,880	22,880
Total Commitments to lease or rent assets	24,230	24,230
Commitment to purchase property, plant and equipment		
Explanation and timing	-	-
Total Commitment to purchase property, plant and equipment	-	-
Commitments to provide loans or grants		
Explanation and timing	-	-
Total Commitments to provide loans or grants	-	-

9. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2017 (Last year - nil).

2017

2016

10. Assets Used as Security for Liabilities

Land and Buildings

Loan - Baptist Savings	7,758	18,582
Land and Buildings used as Security	1,596,003	1,526,003
Total Land and Buildings	1,603,761	1,544,585

11. Related Parties

There were no transactions involving related parties during the financial year.

12. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

13. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

14. Diamond Harbour Land

Cashmere Presbyterian Church has agreed to take over the management of the Diamond Harbour land from the General Assembly and to provide support for the Presbyterians in Diamond Harbour as per the 1996 covenant. Having taken over the management of the property, Cashmere authorised the Church Property Trustees to sell the property to the Anglican Church Property Trustees in Christchurch for its current market value. The sale value will be recorded as the contribution of Cashmere to the new church being built on the property.

In the even of dissolution of the parish of Mount Herbert, or the dissolution of the covenant entered into on 1 July 1996, or upon the sale of the property, the net proceeds shall be divided between the participating churches in proportions agreed but Cashmere's contribution shall not be less than the current market value of the land at the date of the agreement.



Audit Report

Cashmere Presbyterian Church For the year ended 30 June 2017

To the members of the Cashmere Presbyterian Church

I have audited the financial report on pages 3 to 16. The financial report provides information about past financial performance of the Church and its financial position as at 30 June 2017. This information is stated in accordance with the Statement of Accounting Policies.

Board Responsibilities

The Parish Council are responsible for the preparation of a financial report which fairly reflects the financial position of the Church as at 30 June 2017 and of the results of its activities for the period ended on that date.

Auditor's Responsibilities

It is my responsibility to express an independent opinion on the financial report presented by the Parish Council and report my opinion to you.

Basis of Opinion

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial report. It also includes assessing:

- the significant estimates and judgements made by the Parish Council in the preparation of the financial report, and
- whether the accounting policies are appropriate to the Church's circumstances, consistently applied and adequately disclosed.

I conducted my audit in accordance with generally accepted auditing standards in New Zealand. I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial report is free from material misstatements, whether caused by fraud or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial report.

Qualified Opinion

Due to the inherent nature of the organisation, certain income items such as Envelope Donation, Cash Offerings, income from social activities, and donations cannot be verified prior to entry in the records.

In this respect alone I have not obtained all the information and explanations I have required.

In my opinion except for the adjustments that might have been found to be necessary had I been able to obtain sufficient evidence concerning revenues, the financial report as attached fairly reflects the financial position of the Church as at 30 June 2017 and the results of its activities for the period ended on that date.

My audit was completed on 11 August 2017 and my opinion is expressed as at that date.



Meredith Smith B.C.M.

CHRISTCHURCH

18 August 2017

Cashmere Presbyterian Church Budget For The Year ending 30 June, 2018

	Budget Y/E 30/06/18	Actual Y/E 30/06/17	Budget Y/E 30/06/17	Actual Y/E 30/06/16
Expenditure (excluding depreciation)				
Minister's stipend, car, expense allowance & pulpit supply	54,620	50,642	50,850	29,917
Housing Allowance	22,880	22,940	22,850	11,377
Honorariums & Cleaning Facilities	14,750	15,019	15,400	15,242
Parish Administrator	23,000	22,419	22,000	20,899
ACC Levies	450	147	450	439
Audit Fees	750			
Computer Costs	2,500	2,140	2,500	2,183
Family Ministry	20,000			
Insurance	10,500	9,784	9,650	9,731
Light Heat & Power	4,500	4,525	4,500	4,343
Printing & stationery	6,000	6,197	6,000	6,466
Rates	975	942	975	924
Telephone & Internet costs	1,750	1,743	1,650	1,490
Superannuation	4,350	870	900	203
General Expenses	3,000	3,169	3,850	2,955
Christian Education	500	63	500 nil	
Teaching Gratuities				90
Marketing Costs (Note 1)	3,000	2,875	7,000	
Repairs & Maintenance (Note 2)	10,750	8,992	11,000	11,511
Revaluation Fees (Note 2)	1,000			
Plant		3,351		1,900
Presbytery Expenses	1,775	1,732	1,730	1,845
Assembly Assessment	7,570	13,489	13,500	12,697
Interest to Special Funds (Note 3)	2,500	2,291	2,500	5,643
Minister Education/ Study Leave	500	982	2,000	
Christian Savings Principal repayments (note 6)	2,600	10,945	2,000	1,855
Total Expenditure	200,220	185,257	181,805	141,710
Less Transfers from Special Funds				
St David's Trust (Note 1)	1,750		1,200	1,000
Maintenance Fund (Note 1)		573	550	
Property & Maintenance Fund (Note 2)	1,000			1,900
Housing Allowance (Note 4)	9,000	9,562	10,500	8,250
Teaching Gratuities				90
Transfer Surplus Funds 2016	4,000	13,420	7,000	
General funds/ Manse Fund (Note 3)	4,500			
Grants & Donations Family Ministry	20,000			
Total Transfer from Special Funds	40,250	23,555	19,250	11,240
Net Expenditure	159,970	161,702	162,555	130,470

The Net Expenditure will be financed as follows:

Income

Envelopes	22,500	21,954	21,350	19,390
Automatic Payment	35,750	34,018	38,000	34,611
Loose	6,750	6,206	6,750	6,076
Donations	8,500	15,666	7,500	9,697
Thanks Giving Sunday	2,000	8,745	2,000	990
Rent Church Centre Facilities	19,500	17,407	25,500	28,155
Weddings	20,000	20,437	17,000	15,711
Special Fund-raising (Note 5)	6,500	2,600	6,000	5,557

Interest Received (Note 3)	2,850	2,579	2,850	6,029
Red spot Donations	3,000	2,547	3,000	2,505
Contribution Church House (Note 6)	21,650	23,090	22,150	19,489
Donations & Fund Raising		3,351		
Total Income	149,000	158,600	152,100	148,210
Surplus (Deficit) (Note 7)	-10,970	-3,102	-10,455	17,740

Notes

- Marketing costs include signage, Functions web site, and general marketing. Marketing on Family Ministry and functions not included in marketing but should be funded from the event or from Grants and donations received.
- The Repairs and Maintenance (including garden costs) of \$10,750 is to be funded \$9,000 from General Funds and \$1,750 from Maintenance Funds. Valuation Fees will be funded from Property and Maintenance Funds.
- Interest received includes interest on all Special Funds and this interest is then transferred to the Special funds. For the purposes of the budget, the interest from the housing fund to fund Minister's Housing Allowance and any General Funds transferred from the Manse fund are shown separately rather than be included with interest received, and this amount is then transferred to the Special Funds.
- Interest on the Manse Fund established from the sale of the Manse is available for the running costs of the Parish. An amount of \$9,000 has been allocated from the Housing Fund established as part of the proceeds from the sale of the Manse and will be used to fund the Housing Allowance and to fund general costs.
- Fund Raising activities have been included in the budget and budgeted to contribute \$7,500. Several events are being planned but additional events will be required to meet the budget of \$7,500. Fund Raising is the responsibility of all members and we should not rely on the convener to action all fund raising. Any member of the congregation with ideas for fundraising should discuss with the committee.
- The contribution from the rental of Church House after provision for future Maintenance is used to fund principal repayments of the Christian Savings loan, with the balance being available for general purposes.
- Parish Council intends appointing a Family Ministry worker for 12 months. The budgeted costs for the twelve months total \$20,000 which will be funded from Grants and Donations held of \$14,000 together with a further grant of \$6,000 still to be received from Alpine Presbyterian funds.
- The budget for the year ended 30 June 2018 shows a deficit of \$10,970. Minister costs have been included at 80% of the approved Minister costs. Insurance is currently being reviewed but it is likely that Natural Disaster cover on all buildings will be reviewed on an indemnity basis. The Finance Committee would wish to insure these buildings on Replacement value for Natural Disasters but the increased premium of \$6,000 would add to the above deficit. The Parish is required to meet its commitments to the Assembly Assessment and its Operating costs and Parish Council seeks the support of the congregation to ensure the budget income is exceeded thus eliminating any deficit. A transfer from Manse interest funds of \$4,500 has been included in the budget. We cannot continue to rely on these funds as they are being reduced.
Parish Council would encourage all members of the congregation to take advantage of donation rebates available and to consider donating all or part of the rebates to the Church. It is worth noting that, based on Envelope donations which includes Donations by way of Automatic Bank Transfer of \$58,250, Donation Rebates of approximately \$19,500 would be available from the Inland Revenue Department.

Cashmere Presbyterian Church - Summary of Financial Performance

	Year End 30.6.2008	Year End 30.6.2009	Year End 30/06/10	Year End 30/06/11	Year End 30/06/12	Year End 30/06/13	Year End 30/06/14	Year End 30/06/15	Year End 30/06/16	Year End 30/06/17	Budget 30/06/18
Income											
Envelopes	21665	21443	20123	19638	19798	23183	26649	21986	19390	21954	22500
Automatic	42838	41842	40539	39574	38838	38978	36243	38910	34611	34018	35750
Total Envelopes & Automatic	64503	63285	60662	59212	58636	62161	62892	60896	54001	55972	58250
Loose Donations	5299	5260	6130	5339	6618	6549	6837	6611	6076	6206	6750
Donations, Weddings & Rent	14534	17519	23511	24516	26583	45106	42852	63153	54553	62255	50000
Total Envelopes, Loose & Donations	84336	86064	90303	89067	91837	113816	112581	130660	114630	124433	115000
Japanese Weddings	1567	356									
Interest Received	46689	51290	20949	20317	19916	19642	19044	18013	14279	12142	11850
Special Fund Raising	8968	8032	7872		10199	8140	11768	10391	5557	2601	6500
Church Presbytery Christchurch/ Church House Contribution				2000	1200						
Canterbury Heritage Trust/ Rotary			7925		13833	13097	11659	5604	19490	23088	21500
Insurance Settlement						12174				3351	
Red Spot Donations	4539	4704	4939	6493	6783	4574	3319	2575	2505	2547	3000
Total Income	146099	150446	124063	125802	143768	218393	158371	167243	156461	168162	157850

Expenditure											
Minister's Stipend, Allowances,											
Car & Pulpit Supply	52034	56129	58058	59288	60586	60795	62069	62786	29917	50642	54620
Housing Allowance	11787	18681	18720	18720	18720	19760	19760	20800	11377	22940	22880
Honarium & Office Administration	19431	19161	20411	20008	24493	26616	29438	33318	36345	37438	36750
Christian Education	382	558	529	385	468	566	457	281 nil		63	500
Study Leave			60		225						
Teaching Gratuities					120	360	400	300	90		
Depreciation/ loss on sale	13793	13316	21378	31184	31898	31959	33057	32463	7696	6949	
Rates, Insurance, Telephone,											
Stationary etc	14587	12052	15078	15577	23446	22258	20385	23410	28531	28647	40075
Marketing Costs										2875	3000
Manse Maintenance	436										
Repairs & Maintenance	9607	8227	22182	11831	12483	13578	18257	11287	11511	8992	10750
Presbytery Expenses	1440	1512	1392	1716	1380	1368	1620	1812	1845	1732	1775

