

# CASHMERE PRESBYTERIAN CHURCH

CHRISTCHURCH  
NEW ZEALAND

## 94<sup>th</sup> ANNUAL REPORT

To be presented at the Annual Meeting of the  
Congregation in the Rata Lounge on  
**Sunday 10th September 2023**  
at the conclusion of morning worship.



## Mission Statement

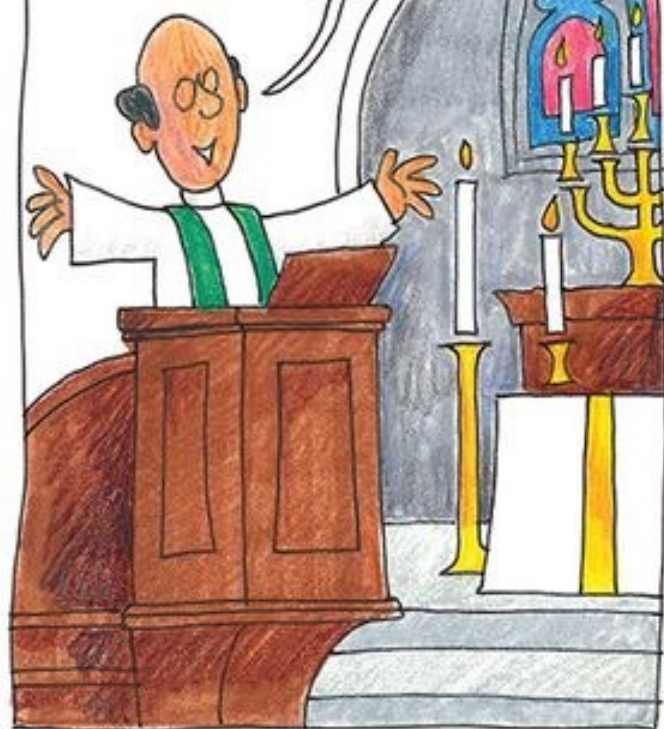
*To worship God, follow Christ, transforming the world  
in the power of the Spirit*

### **AIMS**

- AIM I** To engage in dynamic Christian worship.
- AIM II** To provide effective teaching based on the Bible, using theology relevant to our times.
- AIM III** To be a caring, welcoming, inclusive and supportive church family.
- AIM IV** To share the love of God in practical action, outreach, and Christian leadership in the community.
- AIM V** To have effective parish governing and administrative structures and use of resources.



In past years, we've noticed  
a decrease in attendance  
at the annual meeting  
when we announced it  
ahead of time, sooo,...



**WELCOME  
TO THE 1<sup>ST</sup>  
COME-AS-YOU-ARE  
SURPRISE  
ANNUAL  
MEETING!**





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**CASHMERE PRESBYTERIAN CHURCH  
OFFICE BEARERS 2022—2023**

**MINISTERS:**

Right Rev Hamish Galloway  
Rev David Coster

**PATHWAYS PROGRAMME DIRECTOR:**

Dr Anne Shave

**SESSION/PARISH CLERKS:**

Kathleen Anderson  
Joyce Lockhart

**PARISH COUNCIL:**

Janice Lee, Karen Glithero, David Troughton,  
Warren Campbell, Peter Nelson, Tony Waters

**TREASURER:**

Meredith Smith

**PARISH SECRETARY:**

Gail Weaver

**FREEWILL OFFERING:**

Tony Waters

**ORGANISTS:**

Tim Emerson, David Troughton, Lynley Clarke

**SUNDAY MORNING TEA:**

Annette McAdam

**FLOWER COORDINATOR:**

Tric Nelson

**FORUM:**

Alan Simson



## FROM THE MINISTERS

### Right Reverend Hamish Galloway

It is so heartening to see the parish continue to be the lovely, friendly, welcoming faith community that I have come to love in my time as minister at Cashmere Presbyterian. It has been a good year. The parish has been well served by staff and volunteers. We have been so fortunate to have had the services of David Coster to cover for me in ministry while I have been Moderator. The transition back into the



parish to cover for me has felt seamless and both I and the parish have deeply appreciated the way that David has gone about his work. He brings so much institutional knowledge to his ministry in the parish, he has worked hard in pastoring the flock and preaching the word and he has been a huge support and encouragement to me. Added to that is the ongoing efficiency of our administrator. Gail is so capable and is a real servant of the parish – she really cares about us and it shows in the work she does. And we have been blessed to have Anne Shave and Janice Kim on the staff – they are both having impact in their respective areas of spiritual growth and children and family. While David will relinquish his role when I return to ministry in the parish in October following my Moderator term, Gail, Anne and Janice will continue to work with me which is something I am so looking forward to – we have a great team and that is a source of rejoicing and thanksgiving for us. The staffing configuration for the next year will be me as the minister on 2/3 time (working Monday, Tuesday, Thursday and Sunday), Gail as our administrator working Monday, Tuesday, Thursday and Friday mornings, Janice as our children's worker on 10 hours a week (running our Sunday School, preschool music on Thursdays and offering pastoral care to our families), and Anne Shave 4 hours a week (taking one service a month and nurturing spirituality and community in the parish). This is an excellent combination of gifting.

The Parish Council, the Finance team and the Church and Society committee have all been working well during the year. My thanks to the parish clerks Kathleen Anderson and Joyce Lockhart. Kathleen has such a pastoral heart and works hard for the good of the parish. Joyce has not been able to do as much as she would have liked due to extended time back in Canada but we have felt her support and appreciated her wisdom. Meredith Smith and Peter Nelson do a great job with our finances. Our worship is enhanced each week by our wonderful musicians, Tim, David and Lynley. And then there are all of you who work away to make the parish the wonderful friendly place it is – too many to mention by name. Thank you.

The biggest decision the parish made during the year was to sell church house. The considerations taken into account included:

1. Depletion of reserves that will result from doing the work required to bring it up to standard
2. The parish makes very little use of the house – presently the only church group using the



house is the Tuesday craft group

3. The net rental return from the house is \$17,000 which is only a 1.7% return on investment
4. The sale of the house will significantly boost our reserves giving us greater investment income and also a capital fund from which we can concentrate on ensuring that the church and hall facilities are well maintained.
5. We could use some of the proceeds of sale to make the rooms below the church fit for purpose thus giving us some more usable space to compensate for what we lose in the sale of the house.

Selling the house involves quite a process and we will update you on progress at the Annual Meeting.

We ended the year in a reasonable position financially. We did have a deficit but it was much smaller than we budgeted for. We are grateful to all who give generously to the work of the parish. The Parish Council has a goal of a balanced budget for the present year. To that end we will record in the bulletin each week where our giving is in relation to budget so that everyone can keep up with that.

As I come to the end of the 2 year moderator role, I feel grateful for the opportunity. I have learnt so much and feel quietly content with what I was able to achieve. I have been so supported by the prayers, encouragement, good will and understanding of the people of this parish. Thank you. And I am very ready to hand over to the next Moderator and excited about spending more time in the Cashmere parish!

### **Reverend David Coster**

I wish to express my appreciation for the support and encouragement I have received over the last two years' ministry at Cashmere Presbyterian. I was more than a little concerned what it would be like to return to the congregation from which I retired in 2015. But to my great relief I seemed to slot in as if I had never been away. This is in large part due to the gracious leadership of Hamish and the support of Gail, Anne, Janice, Kathleen and Joyce as the leadership team



An aspect of ministry which I have enjoyed not being responsible for is that of administration and planning. Somehow, amongst the busyness of being Moderator of the General Assembly, Hamish has been able to give attention to this and make sure that the congregation keeps moving forward in a positive and faithful way.

Many have encouraged me to return to Cashmere as a member. Joy and I will not be doing this but, with Hamish's encouragement, we will attend worship every so often.

May God continue to bless you in all that you do to make Jesus Christ as his way of life and faith known in this community.



## PARISH COUNCIL REVIEW, COMMITTEE AND GROUP REPORTS 2022—2023

### **PARISH CLERKS** (Kathleen Anderson & Joyce Lockhart)

The past year has seen Cashmere Presbyterian settling back into a more usual pattern. While Covid is certainly still about it hasn't had the same impact on our Sunday services, pastoral care and general activities.

The Ministry team has once again provided excellent service to us all in every way. Sunday services, pastoral care, additional activities such as small study groups and many and varied opportunities to learn together, feel friendship and feel supported.

Our grateful thanks to Hamish, (the Right Reverend Hamish Galloway), David (The Reverend David Coster) and Anne (Dr Anne Shave.)

With Hamish's term as Moderator of the Presbyterian Church of Aotearoa NZ coming to an end, we will welcome his return as Minister of Cashmere Presbyterian. Sadly, of course, we will be farewelling David who has 'kept us together' these last two years and to whom we are extremely grateful. David, you have given us so many more hours of your time than we could have possibly expected, your willingness to always step in when needed, your knowledge of our parish and your friendship is so appreciated.

Anne leads our service generally one Sunday each month. She also leads the healing service as well as working extensively with the Pathways programme. Anne has also led several small group studies during the year, Friday evening groups in July to bring cheer to the dreary month and a day retreat to Te Waiora. Anne is also very willing to step in when needed. We do appreciate your skill and guidance in these roles Anne. Your gentle encouragement makes joining groups both comfortable and fulfilling.

Gail Weaver (parish secretary) brings tremendous knowledge and capabilities which we value and appreciate so much. Thank you for all you so willingly do.

Janice Lee, our leader of Family Ministries, leads Sunday School, Pre-School Music and keeps in touch with families generally. While Sunday School numbers are small the Pre-School Music group numbers are very good—usually averaging around 20 children each week during term time—and it is a lovely time for parents, grandparents, and caregivers to spend time together. The energy and inspiration you give, Janice, is so appreciated by so many. Updates of activities of both Sunday school and Pre-school Music are posted on Facebook from time to time which adds interest to these groups.

Thanks to Tric Nelson for organising another very successful Plantarama, a major fundraiser for the year. We are extremely grateful for the work you and your team do organising this. Tric also does the artistic flower arrangements we enjoy each Sunday in the church.

Unfortunately, Carols on the Green in December was held in the church because of rain, with a smaller than usual number attending. The band so willingly provided great music.



We welcomed and give thanks for the Kim family, who brought baby Gia for baptism during the year.

We remember and give thanks for those members of our church community who died during the year: Nan McMillan, Mary Purves, Ian French-Wright, Bryan Gainsford, Helen Bartrum.

So many people contribute in so many ways to our Parish:

The pleasure we have each Sunday of listening to our very talented organists: Lynley Fraer-Wright, Tim Emerson (and sometimes his students) and David Troughton. Also, Mithila Chacko who frequently treats us to a vocal solo. Thank you.

We are grateful to the team who support Janice at Pre-School Music each week. Margaret Ford, Jean Dewar, Philippa Upton, Nikki Davis and Anne Shave. (And not forgetting you, Kathleen, and your wonderful morning teas!)

Warren Campbell our property man. Warren does lots of maintenance jobs that no-one ever knows about. We are very grateful for your watchful eye and attention to these important issues, Warren.

Meredith Smith, our treasurer, does a great job keeping our Parish finances on track, which is a vital role and one she does with expertise. Thank you, Meredith, we are extremely grateful to you. Also to Peter Nelson as convenor of Finance—you keep us on track and give us updates on the state of our finances from time to time. Tony Waters, who takes care of our envelope system of giving. Thank you to the Finance Committee for your valuable contribution.

Karen Glithero manages Pastoral Care in conjunction with the ministry team. This is such an important and valuable role in our Parish. If you would like a visit from Karen, please contact her. Karen, your friendship and faith shines from you and we so appreciate the work you do.

Church and Society, another group who work quietly away on important issues which keep our church connected and involved in the wider community and further afield. Thank you, David Troughton and your team, for your inspiration and foresight. David also provides content and input for the Cashmere Connection publication.

Judith Waters and her team who offer a 6 weekly Foot Clinic to both church members and the community. Such a dedicated team who provide expertise and fellowship for those who attend.

Cecile Pierce and Margaret Ford, who take care of our very important hospitality role – we are grateful for your dedication and expertise in this area.

Ian Gray, who continues to give technical support and expertise when required and always keeps an eye out for other areas of need around the buildings and grounds.



Thank you, Annette McAdam for the preparation you do before each communion service. Also for maintaining a constant supply of necessities in the kitchen.

To all those who assist so willingly by doing door duty, morning tea, candle lighting, delivery of City Mission items, bible readings each Sunday, the Craft Group, Forum and the delivery of the Cashmere Connection. Thank you.

The willingness of so many, helping in so many ways, is what makes Cashmere Presbyterian the very special place it is.

During the year we thanked David Troughton for all the special music occasions he has prepared and which we have enjoyed over the years, especially at Easter, Christmas and other times. Your time and passion has brought much pleasure. Thank you, David.

A huge thank you to the Parish Council for being open and supportive. You all contribute so much and work so well as a team. The best interests of the whole Parish and community is always your priority.

### **GROWING IN FAITH THROUGH SMALL GROUP STUDIES AND RETREATS (Anne Shave)**

Over the past year a number of parishioners have participated in one or more small groups, as we have explored Christian themes through Bible studies and films. The studies have included:

- “A Glorious Whisper: How does God speak to us?”
- “Soldiers Without Guns” – a film about NZ peacekeepers in Bougainville
- “The Essential Gospel” – a Bible study on the book of Mark
- “The Praying Life: Through Lent with Luke”
- “A Search for Peace”

Some parishioners have attended one or both of the quiet days held this year – one at the Acts School, Greenpark, in January, and then a midwinter retreat at Te Waiora, Hororata, in June. On each of these days we enjoyed exploring Scripture, art and silence, as well as simply relaxing and resting, and enjoying getting to know one another better.

I hope that those who have been able to come have found participating in these studies and retreats encouraging and faith-building experiences, as I have myself. At the time of writing a small group is currently enjoying a two-part BBC DVD documentary about the life of St Peter, and we are looking forward to a follow-up series on St Paul. All parishioners are most welcome to join in any series that appeals, or any retreat day, any time.

### **CHURCH AND SOCIETY COMMITTEE (Convenor: David Troughton)**

Is there any other community that covers the whole of life, throughout life, in the way the church is designed to do?

Here is a basis for meaning and purpose, where we are in touch with the Creator of the cosmos, from conception to committal.



God's will on earth us that we are all living in harmony as a 'beloved community'; and on behalf of the parish, the Church and Society is here to look at the various ways in which we can cooperate with God in bringing this about—locally, nationally and internationally. It is a privilege and a challenge. Sometimes that has been through programmes initiated by the church, but mainly we have cooperated with other groups working in the community, in way Jesus said to—as salt, yeast, and light dispersed in the community.

Through worshipping together, we have kept our eyes focused on God's intentions, and have encouraged each other to witness in the particular situations where God has placed us.

*Caring for Creation.* One of our members is establishing a retreat centre on the road to Port Levy, Te Pohūe, and has received government support. We look forward to celebrating being granted a covenant in October.

We continue our commitment to the *Healing Ministry* through the healing service.

A morning tea was held for Te Waiora, organised by Trust-member Dr Anne Shave, and having been there for quiet days meant we had experienced what a blessing can come through that facility. There is a dedicated team involved in the *Foot Clinic*, and the *Food Trolley* contents are delivered each week to the City Mission.

*Aid Agencies*, CWS and World Vision programmes are actively supported.

*Appeals for Overseas Programmes:* These have been well-supported. An outstanding concert was held last November, for *Advivia* in Zimbabwe for youth-training programmes. Also, in 2023, Helen Wells master-minded a morning tea appeal for Vanuatu, for the chapel at Onesua. It turns out that we have several members with associations with Vanuatu, that Lynley Fraier-Wright had worked there with her husband fifty years ago and was planning to revisit it, and that Hamish was going there on a moderatorial visit!

There was no *Cashmere Conference* this year, but we are planning one for May 2024, on *Human Flourishing in the Age of AI*, with Professor Neil Dodgson and Senior Lecturer Bronwyn Woods of Victoria University of Wellington, and our minister Rt Rev Hamish Galloway committed as guest speakers.

Our vision of becoming a Marriage Support Centre, rather than being just a wedding venue, is still just that, despite so much increase in the awareness of issues in society which urgently need attention.

We have ongoing personal connection with the *East Christchurch programme*, and Kevin Hapi spoke at a recent meeting. He has succeeded Doug McConnell in leading it, and is keen to work with young Māori in developing their sense of identity.

The *Cashmere Connection* continues to provide a colourful account of what is happening and what is planned for parish life, and is a great help in keeping connection with the wider circle of those interested in our parish.



Each member of the group has a special interest to report on, and we encourage each other in these interests.

We are grateful for the way Dr Niki Davis has been secretary to the group, and Jay Lee has been preparing to take over leadership this coming year.

## **FAMILY MINISTRIES TEAM (Janice Lee)**

### Preschool Music

The majority of the families that attend are not connected to the church, but it is a friendly place for mums to meet and have an affordable fun activity for the morning. Usually, they are keen to stay for longer to socialise after the music.

The flag sign outside the church successfully draws attention of people in the neighbourhood and we had a few families join after noticing the sign.

The number of children has been steady. In term 3 around 15-18 children are attending each week. We have a good mixture of children coming with parents, grandparents and teachers.

The Sydenham preschool brings about 6 children with 2 teachers every week and we have established a good relationship with them. The occasional visit to the preschool is made to connect with them, sometimes to run a short music programme and other times to pass on the donated items from the church. They are always appreciative of the congregations' care. Big thank you to church members who are very generous with their donations of children's items.

We have Kathleen, Joyce and Jean as well as Margaret and Philippa in the kitchen providing wonderful morning tea and it is greatly appreciated by both children and parents/caregivers. Not only in the kitchen but also during and after the music, they engage with families to make it an even more friendly and welcoming place to be. We couldn't have this programme without any of them!

And special thanks to Gail for always looking after official side of things such as advertising, enrolment of families and much more.

### Sunday Programme

We unfortunately haven't had any rise in numbers but we have regular attendances and occasional visitors. We continue to go with the same readings as for the service. Children respond well to craft, games and baking activities. These are often posted on the church's Facebook page. The Children's talks in the church with ministers is also very much appreciated and they love being involved.

Thank you to Joyce and Anne for looking after the children during school holidays when the Sunday school isn't available.



### **PASTORAL CARE REPORT (Karen Glithero)**

I am new to this role and still finding my way. Being part of an encouraging team of caring people, is a real help and a blessing.

The Cashmere Connection, assisted by the faithful 'deliverers', continues to be warmly received and a vital link in our church community.

The recognition of visitors on Sundays is so important, and the time and concern taken by our parishioners to notice and connect with new folk is truly wonderful.

I wish to acknowledge the heartwarming way in which the Cashmere Congregation continue to encourage, support, and show loving care to each other. "Love One Another" is very evident at Cashmere Presbyterian.

### **FOOT CLINIC REPORT (Judith Waters)**

The impact of Covid has had less impact this year on being able to field a team of volunteers every 6 weeks to welcome our clientele. Clientele come from a wide area of the city, as do our volunteers, who come from as far afield as Governors Bay and Casebrook.

A buzz of conversation fills the hall on Foot Clinic Day. Participants enjoy a "cuppa" and something to eat as they bathe their feet and catch up with each other, then sit back to have their nails trimmed followed by a foot massage.

We have a dedicated team who welcome and attend to their needs, and to washing and sanitising the foot baths and equipment.

To the wonderful team of volunteers who give of their time and talents to make this community service possible—thank you. You are appreciated by all who attend.

### **FELLOWSHIP & HOSPITALITY REPORT (Cecile Pierce)**

The year past has gone very quickly and it has been exciting to see, on reviewing the activities held and enjoyed by Church members and the community, that we are 'back to normal' after the prolonged hold on events due to the Covid pandemic.

It is also exciting to notice that people have taken the initiative to host various functions within the realms of fellowship and hospitality, making a varied programme for all to enjoy. Food is the main drawcard for socialising, but we have been delighted to add music, Plantarama, and friendship to the mix.

The Wednesday Morning Teas have been held almost six-weekly, visiting various Cafes in our vicinity with good attendances, a time to catch-up and enjoy each other's company. A welcome addition was the morning tea hosted by Anne Shave to raise awareness and some funds for Te Wairoa.

Cath Dale has arranged informal lunches at the Brickworks and the Cashmere Club, where people gathered for a roast meal after the Church Service—another popular event. Other



lunches have included the annual Christmas Lunch & BBQ, a special winter 'Soup & Rolls' lunch held to celebrate the 50<sup>th</sup> Anniversary of Onesua College in Vanuatu, with a generous donation delivered personally (on a visit to Vanuatu) by Lynley Fraer-Wright and family.

And something new! A combined Churches Service was held at St Andrews Rangi Ruru last November, when the Right Rev Hamish Galloway was the guest preacher. Various parishes took responsibility to provide and serve a delicious lunch following the service. A very large gathering attended and Cashmere ladies were pleased to take part on this special day.

A recent highlight was the invitation to our near neighbours to join parish people for afternoon tea. We recognise the congestion that cars make on the roads around the Church, and are aware that sometimes this must cause difficulties for them; some neighbours also come to the Christmas Services, so it was an opportunity to say thank you and let them know we care. This was well attended and a very pleasant afternoon for all. Hopefully this will be on the agenda for next year as well.

Funerals and Weddings: A small team are always willing to serve refreshments supplied by caterers, for funerals and very occasionally, a wedding. Another small way we can contribute our services to others.

We are always delighted to hold Concerts and other music events in the Church, and were pleased when Ira organised a concert featuring Tim Emerson and young artists of high musical ability. It was a great event and all were happy that the proceeds were given to Advivia for Zimbabwe, a particular charity of Ira's. A real highlight of the year, and we were able to share some hospitality following the Concert.

Once again, we must acknowledge the tremendous effort that Tric Nelson and her team put into the success of 'Plantarama', a garden event held for the last several years. October came around and the whole complex was a sea of plants, shrubs, and garden accessories, well arranged in every nook and corner. This requires a large contingent of folk arranging, lifting, selling and cleaning up afterwards. A huge success, well attended by people near and far. We look forward to 2023 also being a success this coming October.

These events don't 'just happen', they are often planned over a long period of time, sometimes spontaneous, but always by members of the Church who are passionate about what we can do to help, whether it be fundraising for a cause, or just providing a welcome time out for friends and neighbours. A huge THANKYOU to everyone, but especially to my kitchen team, Kathleen Anderson, Margaret Ford, and Annette McAdam

## **FORUM**

Forum is a friendly welcoming group of about 8 folk who meet on Tuesdays from 11am, to discuss the previous Sunday's sermon and to learn together from the Bible readings on which the sermon was based. It is open to all - whether you wish to contribute to the discussion, or just sit and listen. Contact David Troughton for more information.



## **WHAREORA HOUSE** (Elizabeth Taggart)

Whareora House of Life in Athelstan Street continues to play a part in the community in and around Barrington Street.

Under the management of Jane Hill and a large team of volunteers who work at the House, popular monthly bus trips are run, craft, card afternoons are held. On the mornings when the House is open anybody from the community is welcome to call in for a chat.

There is an Opportunity shop selling and recycling clothes and acting as a drop off point for two charities—Project Uplift, who send underwear to the Pacific Islands, and It Takes a Village Hub, who provide bundles of clothes for families in Canterbury. Having the shop open on Saturday mornings has been a successful venture.

There is a very popular lunch run each month for those in the local community, with vegetables from the garden at Whareora used for these events.

Whareora is run by Jane Hill, the co-ordinator, with a Trust made up of people from St Mark's Methodist church, their minister, Andrew Donaldson, representatives who used to attend St James' Presbyterian church, representatives from the local Methodist church and myself from Cashmere Presbyterian. Trust meetings are held three times a year.

Funding to run the House comes from the Methodist Synod and applications from community grants. Two tenants also use the House adding to the income.

Regular maintenance and updating of heating etc is attended to on a yearly basis.

This year new ways of advertising the work of the House are being looked at with the possibility of advertisements in the Star and email distribution for up coming events, especially the bus trips.

If you live near the House and would like to know more about the activities etc please feel free to call in and get more information about the events happening, there.

## **FROM THE OFFICE** (Gail Weaver)

There was concern at the beginning of this Financial Year that the bookings were quite low; whilst we haven't reached the level of pre-Covid years, the bookings did start to come in and we ended up with 13 weddings (7 using the lounge as well), 3 Japanese Wedding Blessings, and 6 lounge hires. Bookings for this coming year are already starting to pick up.

Parents Centre realised that they were not using the office they rented downstairs in Church House sufficiently to justify keeping it on, so vacated in April, but they continue to use the lounges for Ante-Natal, Baby & You and Moving & Munching classes. We were able to secure a new tenant for the office, and Traceable Concepts moved in at the end of April.

There have been no other changes in office tenants, and our other regular hirers continue as in previous years.



Maintenance issues have caused a few headaches, with the header tank in Church House springing a leak (it was very rusty) and the work associated with getting that fixed. It turned out that there was only one outlet using the header tank, so our plumber changed it so that all water outlets in Church House are now fed from the mains.

Vandalism has been an issue, with the lock and handle on the outside of the church doors being damaged; the lock was quickly replaced by Ross Galt, and we are in the process of getting a new cast iron handle from the blacksmith in Teddington.

Overall the office has been busy this year, but no more so than usual. I have enjoyed working as a team with Hamish, David, Anne, Janice and the Parish Clerks, Kathleen and Joyce, as well as support from various people with showing prospective hirers/wedding couples around—thanks especially to Cecile for this.



## **Minutes of the 93<sup>rd</sup> Annual General Meeting of the Cashmere Presbyterian Church held Sunday 18 September 2022, starting at 11.40am**

In acknowledgement of the recent death of Her Majesty Queen Elizabeth II, the meeting stood to sing the New Zealand National Anthem, and to observe a minute's silence.

**Present:** Right Rev Hamish Galloway (Moderator), Gail Weaver (Minute Secretary) plus 39 Members and Associate Members, whose names are recorded at the end of these minutes.

**Apologies:** Cecile Pierce, Elisabeth Cooch, Robert Aitken, Ian Gray, Graham Cook, Gerard Moot, Warren Campbell, Jill Fenton, David Troughton, Margaret Inglis, James McKee, Bruce Leadbetter, Helen Leadbetter, Sue Leadbetter, Joyce Lockhart, John Martin, David Kim, Jane Kim.

*The apologies were sustained*

Hamish constituted the meeting with prayer.

### **Thanksgiving and Remembrance**

The meeting stood in remembrance of those who had died during the previous year: Owen Lulham, Brian Irwin, Gabrielle Bolt, Barbara Palmer, Ivan Pierce.

### **Minutes of the 2021 AGM**

**Agreed:** That the minutes of the Annual General Meeting of 3<sup>rd</sup> October 2021 be taken as read, and confirmed as a true and accurate record of that meeting (Richard Leete/Elizabeth Taggart)

### **Matters arising from the Minutes (none)**

### **Any items of General Business for this meeting**

- Supporting Presbyterian Support and Global Mission
- Report on Whareora House

### **Receiving of reports**

**Agreed:** that the Annual Report of the Cashmere Presbyterian Church Parish Council be noted and that the Annual Reports of all other organisations applicable as printed in the Annual Report be received and taken as read (Kathleen Anderson/Peter Nelson)

Elizabeth Taggart was asked to give her verbal report on Whareora House Trust. She reminded the meeting that the House is located in Athelstan Street, and the Trust is supported by the Methodist Church. Cashmere have had a representative on the Trust since the closure of St James Presbyterian Church in Barrington Street. Jane Hill is now the coordinator for the Trust, and Jeanette Morris is the Chairperson.

### **Finance**

**Motion:** that the Draft Annual accounts for the year ended 30th June 2022 be approved.

**Motion:** that the Budget for 2022-23 year be adopted



Peter Nelson spoke to the reports, commenting on the funds received from St David's Trust which resulted in a surplus of \$34,000. Without these funds we would have had a small deficit, but Finance Committee are quite happy with the result, as the budgeted deficit was substantially more.

Expenses: the major one is insurance. Peter thanked Jay Lee for the tremendous job he has done working on this for the parish.

Roof: In March we received a generous donation of \$5,000 from a neighbour, with the proviso that this be spent only on replacing the roof on Church House – which is necessary. We have had a couple of quotes and are looking at around \$30,000 total costs. An appeal to further fund this will be launched in due course.

The motions were **Moved** Peter Nelson, **seconded** Meredith Smith, and **Agreed**.

### **Thanks**

Hamish reiterated his thanks to Kathleen Anderson, Meredith Smith, Peter Nelson, and all members of the Parish Council, who had been acknowledged during the Morning Worship service.

He commented also on the cohesiveness of the Staff Team, and thanked Gail Weaver for her work and good institutional knowledge.

David Coster was thanked for all the work he has done, going above and beyond what is required under his contract. Hamish gave thanks to God for presenting this solution for the parish for whilst he is busy with Moderatorial work.

Anne Shave was thanked for the part she plays in the parish, for being committed to the parish and so caring for its people. He is hoping that funding will become available to be able to continue her role in the Presbytery and Nationally.

It is so good to have Janice Lee working with the children, both at Sunday School and with pre-school music. From a slow start at the beginning of 2022, we now have up to 18 children, plus caregivers, attending pre-school music each week.

Thanks were also expressed to Warren Campbell for his work as Property Convenor, and to Fergus Smith for lawnmowing duties.

Helen Wells expressed thanks to David Troughton for his work on the Cashmere Connection.

### **Parish Council Membership:**

**Agreed** (Tric Nelson/Alan Simson)

- 1) That Joyce McDonald-Lockhart and Kathleen Anderson be appointed as Joint Parish Clerks.
- 2) 2) That the following people be appointed members of Parish Council:  
Warren Campbell, as Convenor of the Property Team  
Peter Nelson, as Convenor of Finance Committee



David Troughton, for Church & Society Committee

Karen Glithero, as Convenor of Pastoral Care

- 3) That Janice Lee (Ki Jung Kim) and Tony Waters be appointed as Congregational Representatives on Parish Council

### **General Business**

- Insurance: Currently the cover for the Church building for earthquake damage is only indemnity. To change this to replacement would likely increase the premiums. However, it has been brought to our attention that we need congregational and CPT approval for having indemnity, rather than full replacement, cover.
- In support of keeping our cover as Indemnity, Parish Council points out that the church building is currently rated at 100%; it survived a major earthquake; replacement cover would increase the cost of insurance; we would be unlikely to rebuild *as is* if it was destroyed.

#### *Discussion:*

Firstly, a reminder that this indemnity cover is for the Church building only, and only applies to damaged caused by earthquake and natural disaster.

An indicative cost of premium if we had replacement cover on the Church for EQ/natural disasters, would be an increase of around \$12,000 pa.

Estimated replacement cost for rebuilding the church would be around \$4.2million; indemnity value is \$1.2million.

Question: although we do love our church building, realistically, would we rebuild as is? Some commented that, if the worst were to happen, it would be better to replace with a multi-purpose building.

David Coster commented that, after the 2011 earthquakes, the major damage was to the Tower with some to the wall behind the piano. The engineer at the time said that the sheer walls on the buildings, plus the fact that it is grounded in rock, makes the building so strong that there is no major risk.

Question: would increasing our excess make a significant reduction in the premiums? We will investigate that.

**Agreed:** that the congregation approves the decision that the Church building is insured for indemnity cover for earthquake damage (Niki Davis/Jay Lee)

- Seismic Assessment of Church House: earlier this year, CPT asked to be advised of the % of NBS on all buildings, with any being below 65% being required to have strengthening carried out. Church House was assessed as being at 60%; however, the engineer we consulted advised that, in his opinion, 60% was acceptable for that building and he did not consider that strengthening was necessary. We have applied to CPT for an exemption but, if this is not granted, then we will incur costs to have the work done.
- Support for Presbyterian Support and Global Mission: Helen Wells raised this question, pointing out that there is nothing shown in the Budget for Global Mission or for local



missions such as Presbyterian Support.

The parish does support a World Vision Child, the CWS Rice Bowl appeal and the CWS Christmas Appeal; food is collected for the City Mission and non-monetary support is also given to various other initiatives. In addition, a portion of the monthly Assembly Assessment paid to PCANZ goes to Global Missions.

David Coster mentioned that Presbyterian Support especially are now returning to cultivating local connections for donations and support.

The suggestion is that Parish Council considers this matter more carefully, and comes back to the congregation with suggestions and recommendations.

The meeting closed at 12.20pm, with the Grace.

\_\_\_\_\_ (minutes approved)

\_\_\_\_\_ (date)

### **Members & Associates present at the AGM**

Anne Shave	Cath Dale	Karen Glithero
Meredith Smith	Annette McAdam	Stephanie Sirichai
Fergus Smith	Barbara Leete	Jay Lee
Noelene Kent	Richard Leete	Janice Lee
Lynd Cordner	Judith Waters	Mithila Chacko
Helen Wells	Tony Waters	Kevin Pothen
Barbara White	Rouie Swan	Rosemary Troughton
Rev David Coster	Shona Lyford	Shirley Wilson
Bruce McAlister	Margaret Ford	Janet Aldridge
Diane McAlister	Alan Simson	Elizabeth Taggart
Tric Nelson	Gordon Dewar	Kathleen Anderson
Peter Nelson	Jean Dewar	
Lynley Clarke	Robin McKee	
Siew Ling Shim	Niki Davis	



## **PART TWO: FINANCIAL REPORTING**

### **Finance Convenor's Report**

**Draft Accounts for the year ended 30 June 2023  
Proposed Budget for the 2023—24 Financial Year**

**A full copy of the Draft Accounts can be  
downloaded from our website:**

**<http://www.cashmerechurch.org.nz/news.html>**

*Any questions with regard to the Draft Accounts or the Budget should be  
given in writing to Meredith Smith in advance of the AGM*



## **FINANCE CONVENOR'S REPORT FOR YEAR ENDING 30 JUNE 2023 (Peter Nelson)**

It is my pleasure to present the Finance Report for the 2023 financial year.

The 2022 result reported a surplus of \$34,657 driven by Cashmere's share of St Davids Trust which was wound up and funds dispersed. This year brings us back to reality with a thump with a deficit of \$11,717, as can be seen from the financial report.

Expenses for the year were \$169,000 vs a budget of \$174,000. Repairs and Maintenance were \$9,000 under budget, driven by a hold on maintenance on Church House given the review of the future of this.

Weddings and funerals were up slightly on budget, however down on previous years; the outlook for the new financial year is positive with a number of enquiries and bookings at the time of writing. Rental income is \$3,000 over budget, however this gets pulled back when compared to Church House expenses.

With a combination of the generosity of our congregation and new members we saw a 3% increase in giving than compared to the previous year, which we are most grateful for as this is such an important income stream for us.

Each year I make a point of thanking all those who contribute to and are involved in fundraising for our church. We could not survive without these events and they collectively make a difference for us. Events such as Plantarama and donations from things like Foot Clinic all add up in a year where it has been so hard to organise events. To everyone involved in arranging and working fundraising activities, thank you. We could not survive without fundraising and the people who so willingly give of their time.

Similarly I would again like to thank all those who give of their time and monetary contribution in other ways—be it working bees or providing flowers, all of these things save a cost to the church.

Meredith can present any further detail to our meeting and answer any questions you may have around the financial result and set of accounts.

Again I would like to acknowledge the work done behind the scenes by a few people:

- Jay Lee yet again continues to give his expertise in the insurance area dealing with the insurance company/broker and this has been of huge benefit. His knowledge and attention to detail continues to be of much value.
- Warren Campbell, our Property Convenor, does so much work behind the scenes and goes well beyond the expectation of his role.
- Once again a special thanks to Meredith Smith, our Treasurer, who has very capably dedicated herself to the role and donates her time. Meredith is a pleasure to work with and a true asset not only to our finance team but also to our church.
- I would like to thank our finance committee for their hard work over the past year.
- Thanks to Tony Walters our Giving Secretary and his experience in this and as our minute taker.



# **Annual Report - Cashmere Presbyterian Church**

Cashmere Presbyterian Church  
For the year ended 30 June 2023



# Entity Information

## Cashmere Presbyterian Church For the year ended 30 June 2023

'Who are we?', 'Why do we exist?'

### Legal Name of Entity

Cashmere Presbyterian Church

### Other Name of Entity

Cashmere Hills Presbyterian Church

### Entity Type and Legal Basis

The entity is a church, established under the Presbyterian Church Property Trustees Act 1865. The rules of the church are detailed in the Presbyterian Church of Aotearoa New Zealand Book of Order.

The entity is a registered charity in New Zealand

### Registration Number

51877

### Entity's Purpose or Mission

Cashmere Presbyterian Church will make the life and teachings of Jesus Christ known and will share in God's loving purposes of truth, justice, peace and wholeness for all people and the world.

### Entity Structure

The church is affiliated to the Presbyterian Church of Aotearoa New Zealand (PCANZ). It is guided by the provisions of the PCANZ Book of Order, however the church is autonomous and governance is the responsibility of a Parish Council, which is elected by members.

### Main Sources of Entity's Cash and Resources

Donations and offerings.

Fund raising activities.

Rental of Facilities.

Weddings.

### Main Methods Used by Entity to Raise Funds

Fundraising: Specialist exhibitions/fairs; sundry social events throughout the year.

Donations and offerings.

Investment income.



Income from services and activities: hiring out of facilities for social and community events; hiring out of kitchen facilities for food preparation; use of church for weddings.

### **Entity's Reliance on Volunteers and Donated Goods or Services**

The church relies on the time and expertise of volunteers to fulfill its mission activities (community support and outreach), governance (the Parish Council members and Parish Clerk's are volunteers), as well as many pastoral care and assistance roles.

### **Physical Address**

2 Macmillan Avenue

Cashmere

Christchurch



# Approval of Financial Report

## Cashmere Presbyterian Church For the year ended 30 June 2023

The Church Council is pleased to present the approved financial report including the historical financial statements of Cashmere Presbyterian Church for year ended 30 June 2023.

APPROVED

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Kathleen Anderson  
Joint Parish Clerk

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Date

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Joyce Lockhart  
Joint Parish Clerk

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Date

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Meredith Smith  
Treasurer  
31 July 2023



# Statement of Service Performance

## Cashmere Presbyterian Church For the year ended 30 June 2023

'What did we do?', 'When did we do it?'

### Description of Entity's Outcomes

As reported in the Entity Information section, the mission of Cashmere Presbyterian Church is to make the life and teachings of Jesus Christ known and will share in God's loving purposes of truth, justice, peace and wholeness for all people and the world.

In furtherance of this objective the church offers a weekly Sunday morning worship service and a monthly Healing Service, attended by congregational members but open to all members of the public. Special services at Easter and Christmas are also held to promote community involvement, and a monthly contemplative service is also open to all members of the public.

The church supports the local community by its involvement with the Cashmere Residents Association and its connection with the Rotary Club of Cashmere.

Pastoral care is available for all who seek it.

### Description and Quantification of the Entity's Outputs

	2023	2022
<b>Numbers at Balance Date:</b>		
Number of Church Members on the Role	88	79
Number of Associate Members	40	28
Children in Preschool Music	24	19
Youth in Bible Class	-	-
Ministry Staff (Full Time Unit)	1	1
Administrative/Mission Employees (Not Ordained)	1	1
	2023	2022
<b>Activities in the year to balance date:</b>		
Number of Services	66	66
Number of Weddings Performed in the Year to June	14	8
Number of Funerals in the Year to June	6	5
Number of Baptisms in the Year to Balance Date	1	3



# Statement of Financial Performance

## Cashmere Presbyterian Church For the year ended 30 June 2023

'How was it funded?' and 'What did it cost?'

	NOTES	2023	2022
<b>Revenue</b>			
Offerings	1	81,419	81,179
Charitable Appeals	1	10,838	17,288
Other Grants and Donations Received	1	-	45,794
Property Income	1	45,479	40,247
Investment Income	1	10,839	10,494
Income from Services and Activities	1	9,186	6,846
Other Income	1	78	1,968
<b>Total Revenue</b>		<b>157,838</b>	<b>203,815</b>
<b>Expenses</b>			
Minister Stipend & Allowance	2	38,750	39,835
Minister Housing	2	10,995	10,830
Other Staff Costs & Expenses	2	44,317	46,065
Property Expenses	2	46,935	42,565
Administration & Office Expenses	2	28,558	29,862
<b>Total Expenses</b>		<b>169,556</b>	<b>169,157</b>
<b>Surplus/(Deficit) for the Year</b>		<b>(11,717)</b>	<b>34,657</b>

The notes to these financial statements form part of and should be read in conjunction with this Statement.



# Statement of Financial Position

## Cashmere Presbyterian Church

As at 30 June 2023

'What the entity owns?' and 'What the entity owes?'

	NOTES	30 JUN 2023	30 JUN 2022
<b>Assets</b>			
<b>Current Assets</b>			
Bank Accounts and Cash	3	25,572	26,227
Receivables and Prepayments	3	2,609	1,809
<b>Total Current Assets</b>		<b>28,181</b>	<b>28,036</b>
<b>Non-Current Assets</b>			
Land and Buildings		2,690,000	1,790,000
Plant and Equipment	5	9,793	11,798
Investments - Non Current	3	358,809	386,705
<b>Total Non-Current Assets</b>		<b>3,058,602</b>	<b>2,188,503</b>
<b>Total Assets</b>		<b>3,086,782</b>	<b>2,216,540</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts Payable	4	14,355	12,096
Loan Payable		2,193	2,017
Income Received in Advance		500	700
Goods and Services Tax	4	2,766	3,428
Other Current Liabilities	4	11,491	11,877
<b>Total Current Liabilities</b>		<b>31,306</b>	<b>30,118</b>
<b>Non-Current Liabilities</b>			
Other non-current liabilities	4	(656)	-
<b>Total Non-Current Liabilities</b>		<b>(656)</b>	<b>-</b>
<b>Total Liabilities</b>		<b>30,650</b>	<b>30,118</b>
<b>Total Assets less Total Liabilities (Net Assets)</b>		<b>3,056,132</b>	<b>2,186,422</b>
<b>Accumulated Funds</b>			
Reserves		1,523,102	651,154
Accumulated surpluses or (deficits)	6	1,527,852	1,530,246
Roof Project		5,177	5,022
<b>Total Accumulated Funds</b>		<b>3,056,132</b>	<b>2,186,422</b>

The notes to these financial statements form part of and should be read in conjunction with this Statement.



# Statement of Accounting Policies

## Cashmere Presbyterian Church For the year ended 30 June 2023

'How did we do our accounting?'

### Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

### Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable and the Statement of Cash Flows which are stated inclusive of GST.

### Income Tax

Cashmere Presbyterian Church is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

### Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

### Changes in Accounting Policies

There have been no changes to stated accounting policies.

### Depreciation

Depreciation on fixed assets other than Land and Buildings are charged in the financial statements using the straight line method assuming 8-10 years for Plant, Furniture and Fittings and 15 years for the organ.



# Notes to the Performance Report

## Cashmere Presbyterian Church For the year ended 30 June 2023

	2023	2022
<b>1. Revenue</b>		
<b>Offerings</b>		
Automatic Payments	67,230	66,015
Envelopes - Weekly	8,275	7,915
Loose Offerings	3,944	3,434
Red Spot - Donations	1,970	3,815
<b>Total Offerings</b>	<b>81,419</b>	<b>81,179</b>
<b>Charitable Appeals</b>		
Church House - Donations Received	-	5,000
Foot Clinic Donation	770	1,069
Fundraising	391	896
Grants Received	-	1,575
Rebate Donations	330	1,762
General Donations	5,088	3,309
Plantarama Income	4,259	3,676
<b>Total Charitable Appeals</b>	<b>10,838</b>	<b>17,288</b>
<b>Other Grants and Donations Received</b>		
St David's Trust	-	38,294
Pathways Project Funding	-	7,500
<b>Total Other Grants and Donations Received</b>	<b>-</b>	<b>45,794</b>
<b>Property Income</b>		
Church House - Rent Received	35,188	32,656
Facilities - Rent Received	10,291	7,591
<b>Total Property Income</b>	<b>45,479</b>	<b>40,247</b>
<b>Investment Income</b>		
Interest Received - BNZ Accounts	206	14
Interest Received - Manse Fund Housing Contribution	8,923	9,956
Interest Received - Special Funds	1,710	523
<b>Total Investment Income</b>	<b>10,839</b>	<b>10,494</b>
<b>Income from Services and Activities</b>		
Weddings and Funerals	9,186	6,846
<b>Total Income from Services and Activities</b>	<b>9,186</b>	<b>6,846</b>
<b>Other Income</b>		
Sundry Income	78	1,968
<b>Total Other Income</b>	<b>78</b>	<b>1,968</b>
	2023	2022

## 2. Analysis of Expenses



	2023	2022
<b>Ministers' Stipend &amp; Allowance</b>		
David Coster	35,505	29,030
Hamish Galloway	1,125	10,383
Minister Wedding Payments	700	-
Minister Pulpit Supply	984	336
Other Ministerial Expenses	435	87
<b>Total Ministers' Stipend &amp; Allowance</b>	<b>38,750</b>	<b>39,835</b>
Ministers' Housing	10,995	10,830
<b>Other Staff Costs &amp; Expense</b>		
Cleaner	-	346
Family and Children Worker	11,547	4,640
Organist	2,220	1,755
Office Administrator	24,275	21,474
Pastoral Assistant	3,345	-
Pathways Project	572	16,799
Kiwisaver - Employer Contribution	2,358	1,050
<b>Total Other Staff Costs &amp; Expense</b>	<b>44,317</b>	<b>46,065</b>
<b>Property Expenses</b>		
Church House - Expenses	7,065	6,107
Cleaning	7,134	8,429
Depreciation	2,888	3,443
Gardening	125	50
Insurance	17,239	15,952
Rates	1,316	1,215
Repairs & Maintenance	11,169	7,369
<b>Total Property Expenses</b>	<b>46,935</b>	<b>42,565</b>
<b>Administration &amp; Office Expenses</b>		
ACC Levies	439	339
Administration Expenses	1,724	1,475
Advertising	-	1,708
Assembly Assessment	9,605	7,840
Assets Under \$1000	-	30
Audit Fee	1,270	1,180
Bank Charges	97	25
Fundraising Expenses	38	145
Computer Expenses	647	36
Donations	1,180	1,595
Flowers	789	422
General Assembly Attendance	-	152
General Expenses	1,539	2,302
Interest on Finance Agreements	1,243	1,101
Light Power & Heating	3,577	3,152
Presbytery Levies	1,708	1,601
Printing, Photocopying & Stationery	2,396	2,771



Telephone & Internet	1,243	1,217
Valuation Fees	-	1,575
Worship Expenses	372	540
Xero for Parishes	693	657
<b>Total Administration &amp; Office Expenses</b>	<b>28,558</b>	<b>29,862</b>

2023 2022

### 3. Analysis of Assets

#### Bank accounts and cash

BNZ Deposit A/C	9,243	9,109
BNZ Main Account	12,318	7,327
BNZ Offering A/C	3,550	3,955
BNZ Weddings A/C	400	5,736
Petty Cash	61	100
<b>Total Bank accounts and cash</b>	<b>25,572</b>	<b>26,227</b>

#### Debtors and prepayments

Accounts Receivable	645	-
Prepayments	1,964	1,809
<b>Total Debtors and prepayments</b>	<b>2,609</b>	<b>1,809</b>

#### Investments

Christian Savings - Estate M M Salmond	2,618	2,548
Christian Savings - Janet Shaw Trust	1,020	954
PCANZ - Property Interest on Call	11,278	22,356
PCANZ - Property and Maintenance Fund	4,733	4,591
PCANZ - St David's Building & Maintenance Fund	43,314	42,014
PCANZ - Long Term Fund	289,968	308,541
PCANZ - Roof Project	5,177	5,022
PCANZ - D Lancaster Music Bequest	701	680
<b>Total Investments</b>	<b>358,809</b>	<b>386,705</b>

2023 2022

### 4. Analysis of Liabilities

#### Accounts Payable

Accounts Payable	14,355	12,096
<b>Total Accounts Payable</b>	<b>14,355</b>	<b>12,096</b>

#### Other Current Liabilities

Bond Received	2,540	2,490
Children and World Vision	73	(251)
Family Ministry Fund	3,582	3,582
Foot Clinic	139	139
Kitchen Fund	650	963
PAYE Payable	3,645	4,024



	2023	2022
Rounding	-	-
Trade Aid	864	931
Wages Payable - Payroll	(1)	(1)
<b>Total Other Current Liabilities</b>	<b>11,491</b>	<b>11,877</b>
<b>Loan Payable - Current</b>		
Monument Finance	2,193	2,017
<b>Total Loan Payable - Current</b>	<b>2,193</b>	<b>2,017</b>
<b>Good Service Tax</b>		
GST	2,766	3,428
<b>Total Good Service Tax</b>	<b>2,766</b>	<b>3,428</b>
<b>Income Received in Advance</b>		
Wedding Deposits	500	700
<b>Total Income Received in Advance</b>	<b>500</b>	<b>700</b>

	2023	2022
--	------	------

## 5. Property, Plant and Equipment

<b>Property</b>		
Buildings	1,420,000	1,150,000
Land	1,270,000	640,000
<b>Total Property</b>	<b>2,690,000</b>	<b>1,790,000</b>
<b>Furniture, Fittings &amp; Equipment</b>		
Furniture & Fittings	73,870	73,870
Furniture & Fittings Accumulated Depreciation	(69,845)	(68,751)
Plant & Equipment	73,457	74,505
Plant & Equipment Accumulated Depreciation	(67,689)	(67,827)
<b>Total Furniture, Fittings &amp; Equipment</b>	<b>9,793</b>	<b>11,798</b>
<b>Total Property, Plant and Equipment</b>	<b>2,699,793</b>	<b>1,801,798</b>

Land and buildings have been restated to valuation in accordance with the Rateable Valuation report issued by Christchurch City Council dated 1 August 2019, with additions since this date at cost.

## Significant Donated Assets Recorded

There have been no significant donated assets.

	2023	2022
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## 6. Accumulated Funds

<b>Accumulated Surpluses</b>		
Retained earnings/Accumulated funds	1,530,246	1,539,142
Transfers to/from Other Reserves	9,324	(43,553)



	2023	2022
Current year Surplus / (Deficit)	(11,717)	34,657
<b>Total Accumulated Surpluses</b>	<b>1,527,852</b>	<b>1,530,246</b>
<b>Revaluation Reserve</b>		
Revaluation of Properties	1,163,997	263,997
<b>Total Revaluation Reserve</b>	<b>1,163,997</b>	<b>263,997</b>
<b>Other Reserves</b>		
Transfer to/from Accumulated Surpluses	(9,324)	43,553
Reserves	373,606	348,625
<b>Total Other Reserves</b>	<b>364,282</b>	<b>392,179</b>
<b>Total Accumulated Funds</b>	<b>3,056,132</b>	<b>2,186,422</b>
	2023	2022

## 7. Breakdown of Reserves

### Reserves

Estate M M Salmond	2,618	2,548
Janet Shaw Trust Fund	1,020	954
Manse Fund	301,246	330,896
Property and Maintenance Fund	4,733	4,591
Special Funds	5,474	5,474
St. David's Building and Maintenance Fund	43,314	42,014
D Lancaster Music Bequest	701	680
Roof Project	5,177	5,022
Transfers to/from Other Reserves	9,324	(43,553)
<b>Total Reserves</b>	<b>373,606</b>	<b>348,625</b>

### Estate M M Salmond

The funds are invested with the Christian Savings. Both the interest and the capital is available for the new life work in the Cashmere Parish.

### Janet Shaw Trust Fund

The fund is invested with the Christian Savings. The fund is for really vital work of the Church in Presbytery of Christchurch but not to provide bricks and mortar. The fund must be used for the extension of the Church into areas where there are needs of establishing the means of worship.

### Manse Fund

The net proceeds from the sale of the Manse are held by Church Property Trustees. The funds are held in the Presbyterian Investment Fund. Of the total funds held, \$289,968 (incl. inflation adjustment) is held as a fund to provide funds for the payment of the Minister's housing allowance and \$11,278.23 being interest earned which is available for general funds.

### St. David's Maintenance Fund

The St. David's real property fund was established by the Trustees of the St. David's Trust Fund. The funds are available for capital expenditure and maintenance. The funds now total \$43,313.52. These funds are available for property purposes subject to the Church Property Trustees procedures for use of property funds.

### Property and Maintenance Fund



This fund is invested in the Presbyterian Investment Fund and is available for capital and maintenance expenditure.

#### **D Lancaster Music Bequest**

This fund is held on call in the Presbyterian Investment Fund and held for the benefit of the music of the Church.

#### **Roof Maintenance Fund**

These funds have been donated by a benefactor, they will be held until such time as there are sufficient funds to undergo roof replacement/repairs on Church House.

#### **Special Funds**

The balance of the Church House Maintenance Fund is \$5,473.75, it is held in the BNZ deposit account.

	2023	2022
<b>8. Commitments</b>		
<b>Commitments to lease or rent assets</b>		
Photocopier Lease (to September 2026)	968	968
Rent of Minsters Residence	-	-
<b>Total Commitments to lease or rent assets</b>	<b>968</b>	<b>968</b>
<b>Commitment to purchase property, plant and equipment</b>		
Explanation and timing	-	-
<b>Total Commitment to purchase property, plant and equipment</b>	<b>-</b>	<b>-</b>
<b>Commitments to provide loans or grants</b>		
Explanation and timing	-	-
<b>Total Commitments to provide loans or grants</b>	<b>-</b>	<b>-</b>

#### **9. Contingent Liabilities and Guarantees**

There are no contingent liabilities or guarantees as at 30 June 2023 (Last year - nil).

#### **10. Events After the Balance Date**

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

#### **11. Ability to Continue Operating**

The entity will continue to operate for the foreseeable future.

#### **12. Diamond Harbour Land**

Diamond Harbour land was transferred from the old Mission Resource Board to the Cashmere parish with the intention that it would be sold to the Anglican Diocese for building a community church which would also provide pastoral care and worship for the Presbyterians and Methodists in the area.

The property was transferred to the Anglican Diocese around 2000, with the sale price of \$115,000 not being paid, but recorded as a contribution by the Cashmere parish to the new church.

In the even of dissolution of the parish of Mount Herbert, or the dissolution of the covenant entered into on 1 July 1996, or upon the sale of the property, the net proceeds shall be divided between the participating churches in proportions agreed but Cashmere's contribution shall not be less than the current market value of the land at the date of the agreement.



	2023	2022
<b>13. Related Party Transactions</b>		
Parish Council & Finance Committee members - Donations received	13,810	15,527
Parish Council & Finance Committee members - Benefit in kind (purchase of supplies)	-	124
Parish Council & Finance Committee members - Payment for services	360	270
Parish Council & Finance Committee members - Wages	8,879	3,548
<b>Total Related Party Transactions</b>	<b>23,049</b>	<b>19,469</b>



# Depreciation Schedule

## Cashmere Presbyterian Church For the year ended 30 June 2023

NAME	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE	PRIVATE USE AMOUNT
<b>Buildings</b>							
Church Buildings as Valuation	1,420,000	-	1,420,000	-	-	1,420,000	-
Church Buildings at Valuation	1,150,000	1,150,000	-	1,150,000	-	-	-
<b>Total Buildings</b>	<b>2,570,000</b>	<b>1,150,000</b>	<b>1,420,000</b>	<b>1,150,000</b>	<b>-</b>	<b>1,420,000</b>	<b>-</b>
<b>Furniture &amp; Fittings</b>							
Additions to Sound Systems - 30/06/03	6,500	-	-	-	-	-	-
Additions to Sound Systems - 31/08/02	1,270	-	-	-	-	-	-
Advertising Sign	1,540	-	-	-	-	-	-
Blinds	393	-	-	-	-	-	-
Carpet - Lounge	4,248	-	-	-	-	-	-
Carpet/Lino - Church House	4,000	-	-	-	-	-	-
Chairs	9,120	-	-	-	-	-	-
Chairs	1,340	-	-	-	-	-	-
Chiller	1,733	-	-	-	-	-	-
Church Fittings	2,509	-	-	-	-	-	-
Cupboard	239	-	-	-	-	-	-
Desk - Minister	351	-	-	-	-	-	-
Desk - Office	351	-	-	-	-	-	-
Dishwasher	5,031	-	-	-	-	-	-
Drapes Lounge	3,300	-	-	-	-	-	-
Drawer Unit	172	-	-	-	-	-	-
Heat Pump - Church House	3,600	-	-	-	-	-	-
LED Lighting	1,000	158	-	-	100	58	-
Lounge Sound System	1,325	-	-	-	-	-	-
Memorial Plaque	120	-	-	-	-	-	-
Mitsubishi Heat Pump - Rata Lounge	7,364	4,962	-	-	994	3,968	-
Office Furniture	1,107	-	-	-	-	-	-
Panasonic TV and Video	1,215	-	-	-	-	-	-
Pie Warmer	690	-	-	-	-	-	-
Rolling Platform	823	-	-	-	-	-	-
Scope Heater - Church House	720	-	-	-	-	-	-
Servery	1,658	-	-	-	-	-	-
Signs	640	-	-	-	-	-	-
Sound System - Church	7,675	-	-	-	-	-	-
Storage Unit	425	-	-	-	-	-	-
Study Furniture	767	-	-	-	-	-	-



NAME	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE	PRIVATE USE AMOUNT
Sun Blind	690	-	-	-	-	-	-
Table Tennis Tables (2)	1,336	-	-	-	-	-	-
White Board	619	-	-	-	-	-	-
<b>Total Furniture &amp; Fittings</b>	<b>73,870</b>	<b>5,120</b>	-	-	<b>1,094</b>	<b>4,026</b>	-
<b>Land</b>							
Church and Church Centre	245,000	245,000	-	245,000	-	-	-
Church and Church Centre Revaluation 1 August 2007	183,000	183,000	-	183,000	-	-	-
Church and Church Centre Revaluation 1 November 2013	30,000	30,000	-	30,000	-	-	-
Church and Church Centre Revaluation 1 July 2004	122,000	122,000	-	122,000	-	-	-
Church Land at valuation	1,270,000	-	1,270,000	-	-	1,270,000	-
Church Land Revaluation 1 Dec 2016	60,000	60,000	-	60,000	-	-	-
<b>Total Land</b>	<b>1,910,000</b>	<b>640,000</b>	<b>1,270,000</b>	<b>640,000</b>	-	<b>1,270,000</b>	-
<b>Plant &amp; Equipment</b>							
Advertising Sign	1,160	947	-	-	116	831	-
BBQ(2)	511	21	-	-	21	-	-
Church Organ	23,768	-	-	-	-	-	-
Computer Scanner	2,934	-	-	-	-	-	-
Defibrillator	2,836	-	-	-	-	-	-
Dell Projector	1,364	-	-	-	-	-	-
Electric Cooktop	386	145	-	-	39	106	-
Electric Screen	2,793	-	-	-	-	-	-
Evideo Camera	916	-	-	-	-	-	-
Floor Safe	700	618	-	-	70	548	-
Fridge/Freezer	697	-	-	-	-	-	-
Gas Cage	500	33	-	-	33	-	-
Gas Califont	2,300	153	-	-	153	-	-
Gas Hot Water Heater	1,420	1,296	-	-	149	1,147	-
Heat Pump	2,175	-	-	-	-	-	-
Heating	9,714	-	-	-	-	-	-
Kitchen Zip	1,891	662	-	-	189	473	-
Laptop	1,688	-	-	-	-	-	-
M50 15" Monitor	488	-	-	-	-	-	-
MS Office Pro Academic	356	-	-	-	-	-	-
Office Computer	711	468	-	468	-	-	-
Office Computer	1,351	-	1,351	-	495	855	-
Oven	1,835	-	-	-	-	-	-
Panasonic Projector - Church	2,266	1,972	-	-	272	1,700	-



Depreciation Schedule

NAME	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE	PRIVATE USE AMOUNT
Piano	6,667	-	-	-	-	-	-
Range Hood	248	-	-	-	-	-	-
Speakers and Box	1,927	273	-	-	193	80	-
Television	637	90	-	-	64	26	-
Wall Oven	1,616	-	-	-	-	-	-
<b>Total Plant &amp; Equipment</b>	<b>75,856</b>	<b>6,679</b>	<b>1,351</b>	<b>468</b>	<b>1,794</b>	<b>5,767</b>	<b>-</b>
<b>Total</b>	<b>4,629,726</b>	<b>1,801,798</b>	<b>2,691,351</b>	<b>1,790,468</b>	<b>2,888</b>	<b>2,699,793</b>	<b>-</b>



## Profit and Loss

Cashmere Presbyterian Church

Budget for the year ended 30 June 2024

Account	Year
<strong>Trading Income</strong>	
Automatic Payments	67,435.02
Church House - Rent Received	34,767.90
Envelopes - Weekly	8,305.00
Facilities - Rent Received	9,373.43
Foot Clinic Donation	770.00
Fundraising	391.00
General Donations	5,171.70
Interest Received - BNZ Accounts	208.14
Interest Received - Manse Fund Housing Contribution	8,817.53
Interest Received - Special Funds	1,444.96
Loose Offerings	3,941.90
Plantarama Income	4,259.20
Red Spot - Donations	1,970.00
Sundry Income	0.00
Weddings and Funerals	10,500.00
<strong>Total Trading Income</strong>	<strong>157,355.78</strong>
<strong>Gross Profit</strong>	<strong>157,355.78</strong>
<strong>Operating Expenses</strong>	
ACC Levies	439.20
Administration Expenses	1,724.32
Assembly Assessment	8,412.00
Bank Charges	60.00
Church House - Expenses	7,941.49
Cleaning	9,972.72
Computer Expenses	180.00
Donations	0.00
Family and Children Worker	11,400.00
Flowers	804.00
Fundraising Expenses	0.00
Gardening	300.00
General Expenses	1,560.00
Insurance	20,040.00
Interest on Finance Agreements	1,380.00
Kiwisaver - Employer Contribution	2,400.00
Light Power & Heating	3,331.29
Minister Allowances (Other) - HG	1,314.00
Minister Beneficiary Fund - Employer Contribution - HG	1,746.00
Minister Car Allowance - HG	0.00
Minister Housing - HG	11,052.00
Minister Stipend - HG	34,848.00
Minister Supervision - HG	0.00
Minister Allowances (Other) - DC	327.87
Minister Beneficiary Fund - Employer Contribution - DC	0.00
Minister Car Allowance - DC	0.00
Minister Housing - DC	2,748.75
Minister Pulpit Supply	4,152.00
Minister Stipend - DC	8,667.54
Minister Supervision - DC	0.00
Minister Wedding Payments	700.00
Ministers Stipend	0.00
Office Administrator	22,728.00
Organist	2,220.00
Other Ministerial Expenses	360.00
Pathways Project	0.00
Pastoral Assistant	8,028.00
Presbytery Levies	1,707.57
Printing, Photocopying & Stationery	1,992.00
Rates	1,312.00
Repairs & Maintenance	9,360.00
Telephone & Internet	1,320.00
Worship Expenses	372.00
Xero for Parishes	696.00
<strong>Total Operating Expenses</strong>	<strong>185,596.75</strong>
<strong>Net Profit</strong>	<strong>(28,240.97)</strong>